

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JUNE 23, 2014 AT 7:30 P.M.***

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, J. Cordeiro, M. Davies, B. Downie, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, A. Thompson, Clerk, D. Block, Director of Development Services, and K. Kofoed, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council
(No. 290)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, SECTION 90(1) (a), (e) & (i) and (2) (b) of the Community Charter to discuss matters relating to personnel, property, legal advice and negotiations between Local and Provincial Governments.

Carried Unanimously.

REGULAR MEETING:

Mayor Pernarowski advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

ADDENDUM:

MOVED/SECONDED that the Addendum be included.

(No. 298)

Carried Unanimously.

PUBLIC INPUT:

***City of Terrace 2013
Annual Report***

Mayor Pernarowski advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to the 2013 Annual Report for the City of Terrace.

There being no public input on this matter, Mayor Pernarowski advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda. (See Resolution No. 309)

DELEGATIONS & GUESTS:

***Samantha Lewis,
Skeena2050 – Skeena2050***

Samantha Lewis, Terrace Coordinator of Skeena2050, introduced herself and spoke to Council about the organization.

The Skeena2050 initiative was created to spark dialogue in the North. Coordinators have been going door to door from Houston to Prince Rupert with a seven question survey.

Ms. Lewis' role ends on Friday, but she stated people can still go on the Skeena2050 website to give their feedback. Skeena2050 hopes to release the results in the fall.

Mayor Pernarowski thanked Ms. Lewis for her presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 300)

***Andre Carrel, Council
Remuneration Task Force –
Council Remuneration***

Andre Carrel of the Council Remuneration Task Force introduced himself and explained that the Task Force began by looking at the Community Charter and found that responsibilities laid out in the Charter cannot be measured.

The Task Force decided to concentrate on the value of the responsibility with the six members of Council having equal responsibilities and the Mayor having executive responsibility.

The Task Force looked at a number of Municipalities with similar populations, budgets, location and tax assessment values and found that the remuneration paid in Terrace is not out of line with other Municipalities of similar size, therefore the Task Force recommends to increase the Councillors' remuneration to \$14,500 and to leave the Mayor's remuneration at the current level.

The Task Force also recommended the City consider cross referencing Council Remuneration & Benefits Policy No. 94 and Travel Allowance Policy No. 13 to Council's incidental expenses allowance incorporated in their remuneration to allow for greater transparency.

Mayor Pernarowski thanked Mr. Carrel for the presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 301)

Linda Allen, CitySpaces Consulting Ltd – Housing Action Plans, Northwest B.C.

Linda Allen is the Managing Partner of CitySpaces Consulting Ltd., which has been active in Alberta and B.C. for last 25 years.

As part of the Northwest Readiness Project, Ms. Allen has been contracted by Northern Development Initiative Trust to create housing action plans for Port Edward, Prince Rupert, Terrace and Kitimat over the next two months.

The steering committee for this initiative is comprised of staff from both B.C. Housing and the Ministry, in addition to staff from the four Municipalities. Ms. Allen stated David Block, the City's Director of Development Services, is also a member of the steering committee. The steering committee will meet weekly during the span of this project.

Ms. Allen will be looking at statistics, talking to stakeholders, and focusing on the long-term plan for these four communities with regard to housing.

Council raised a concern that the City already had a Housing Committee and requested Ms. Allen attend a Housing Committee meeting so that the two committees aren't working independently. Ms. Allen will be in and out of Terrace for the next two months and she could join a Housing Committee meeting by teleconference.

Mayor Pernarowski thanked Ms. Allen for the presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 302)

PETITIONS AND QUESTIONS:

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
June 9, 2014***

(No. 299)

MOVED/SECONDED that the Regular Council Minutes of June 9, 2014 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Samantha Lewis,
Skeena2050 – Skeena2050***

(No. 300)

MOVED/SECONDED that the presentation from Skeena2050 be received.

Carried Unanimously.

***Council Remuneration Task
Force – Council
Remuneration***

(No. 301)

MOVED/SECONDED that the presentation from the Council Remuneration Task Force be received.

Carried Unanimously.

***Linda Allen, CitySpaces
Consulting Ltd. – Housing
Action Plans, Northwest
B.C.***

(No. 302)

MOVED/SECONDED that the presentation from CitySpaces Consulting Ltd. be received.

Carried Unanimously.

***Kay Derksen, Old Age
Pensioners Organization
Branch 73 – Letter of
Support for New Horizons
Grant***

(No. 303)

MOVED/SECONDED that the City provide a letter of support for the Old Age Pensioners Organization Branch 73 for a New Horizons Grant.

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the June 23, 2014 Regular Council Meeting convene into Committee of the Whole.

(No. 304)

Carried Unanimously.

Committee of the Whole
➤ **Development Services
Component,
June 23, 2014**

The following item was discussed at the June 23, 2014 Development Services Component of the Committee of the Whole:

**1.DEVELOPMENT PERMIT NO. 23-2014 – COAST TO
COAST HOLDINGS LTD. (3320 KENNEY STREET)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services
Component,
June 23, 2014**

MOVED/SECONDED that the June 23, 2014 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

**1.DEVELOPMENT PERMIT NO. 23-2014 – COAST TO
COAST HOLDINGS LTD. (3320 KENNEY STREET)**

It is recommended that Development Permit No. 23-2014 be issued to Coast to Coast Holdings Ltd., for property legally described as Lot B, District Lot 362, Range 5, Coast District, Plan PRP13523 (3320 Kenney Street) to permit the development of a 6 unit multi-family residential townhouse building including the following variances:

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the continuous landscaping strip from 2.5 metres to 1.8 metres along the west (Kenney Street) parcel frontage abutting a street;*
- *Vary Section 6.5.3.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum exterior and interior side parcel line setbacks on the north and south parcel lines from 6.0 metres to 3.0 metres.*

(No. 305)

Carried Unanimously.

Committee of the Whole

➤ **June 16, 2014**

(No. 306)

MOVED/SECONDED that the June 16, 2014 Committee of the Whole report be adopted with the following recommendation:

1. ADRIAN CARLICK, COMMUNITY RELATIONS LIAISON – PRINCE RUPERT GAS TRANSMISSION PROJECT UPDATE

There were no recommendations at this time.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Corporate Administrator, Council Remuneration Task Force

(No. 307)

MOVED/SECONDED that Councillors' remuneration be \$14,500 per year and the Mayor's remuneration be \$34,500 per year starting in 2015 and that both Mayor and Councillors' remuneration be tied to the Consumer Price Index for not less than the following four years;

and that Council Remuneration & Benefits Policy No. 94 and Travel Allowance Policy No. 13 be cross-referenced to the Council's incidental expenses allowance incorporated in their remuneration.

Carried.

Councillor J. Cordeiro wished to be recorded as opposed.

Memo – Corporate Administrator, Elections Bylaw Amendment

(No. 308)

MOVED/SECONDED that the Bylaw to amend Election and Other Voting Procedures Bylaw proceed to Council for consideration.

Carried Unanimously.

Memo – Human Resource Advisor, 2013 Annual Report

(No. 309)

MOVED/SECONDED that the 2013 Annual Report be accepted as presented.

Carried Unanimously.

Memo – Senior Building Inspector, May 2014 Building Synopsis

(No. 310)

Council Remuneration Task Force Minutes, June 5, 2014

(No. 311)

COMMITTEE REPORTS (FOR INFORMATION ONLY):

June 9, 2014 Public Hearing Report (For Information Only)

(No. 313)

BYLAWS:

Election and Other Voting Procedures Amendment (Four Year Term) Bylaw, Project No. ADP-02-1418 (First, Second and Third Reading)

(No. 314)

NEW BUSINESS:

Councillor M. Davies

(No. 315)

Councillor B. Bidgood

MOVED/SECONDED that the May 2014 Building Synopsis be received.

Carried Unanimously.

MOVED/SECONDED that the June 5, 2014 Council Remuneration Task Force Minutes be received.

Carried Unanimously.

MOVED/SECONDED that the June 9, 2014 Public Hearing Report be received for information only.

Carried Unanimously.

MOVED/SECONDED that Election and Other Voting Procedures Amendment (Four Year Term) Bylaw, Project No. ADP-02-1418 be read by title only and passed in its First, Second and Third Reading.

Carried Unanimously.

MOVED/SECONDED that Council allocate \$300 from Council Unbudgeted to create a City Freeman display in Council Chambers.

Carried Unanimously.

Councillor Bidgood reported on the following:

- Ceremony in Kitimat to celebrate the sale of hospital lands to the Haisla Nation;*
- Terrace-Kitimat Airport Society AGM;*
- Regional District of Kitimat Stikine meeting.*

Councillor L. Christiansen

Councillor Christiansen reported on her presentation of the Tete Jaune Award from the TransCanada Yellow Head Association to Mayor Monaghan.

Councillor B. Downie

Councillor Downie reported on the following:

- *Federation of Canadian Municipalities Conference;*
- *UNBC Travelling Health Care Roadshow;*
- *Neighbourhood Concept Plan in a Week events;*
- *Totem Saddle Club Grand Opening.*

Councillor S. Tyers

Councillor Tyers reported on the following:

- *UNBC Travelling Health Care Roadshow luncheon;*
- *Terrace Community Forest AGM;*
- *Air Cadet ceremonial review;*
- *Zoning Bylaw Open House;*
- *Committee of the Whole meeting on the Lakelse Geothermal Project;*
- *Regional District of Kitimat-Stikine meeting;*
- *Federation of Canadian Municipalities Conference.*

(No. 316)

MOVED/SECONDED that Council support Councillor Tyer's application to sit on a Federation of Canadian Municipalities Standing Committee.

Carried Unanimously.

Councillor J. Cordeiro

Councillor Cordeiro met with business owners to discuss the City's procurement policy.

Mayor D. Pernarowski

Mayor Pernarowski reported on the following:

- *UNBC Travelling Health Care Roadshow luncheon;*
- *Gitlaxt'aamiks' soccer pitch opening;*
- *Terrace Community Forest AGM;*
- *Breakfast with Minister Shirley Bond.*

Councillor M. Davies

Councillor Davies reported that she tendered her resignation as Councillor earlier in the day and that this would be her last Council meeting. Councillor Davies thanked family, Council, staff and members of the public for their support.

REPORT FROM IN-CAMERA:

In-Camera Special Meeting
of Council, June 9, 2014

Appointment to Terrace-
Kitimat Airport Society

There was one item released from In-Camera Status.

RESOLUTION NO. 279

MOVED/SECONDED that Council re-appoint Charlie Graydon as the City of Terrace's Director to the Terrace-Kitimat Airport Society Board, for a two-year term up to and including the 2016 Annual General Meeting.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were two questions from the Audience and one from the Media.

ADJOURNMENT:

(No. 317)

MOVED/SECONDED that the June 23, 2014 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk