

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 24, 2020 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen (via telephone), J. Cordeiro (via telephone), B. Downie, J. McCallum-Miller, and E. Ramsay. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, A. Thompson, Clerk, and A. Poole, Executive Assistant (via telephone).

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

**Meeting Called to Order at  
6:45 p.m. – Move to In-  
Camera Special Council**

(No. 362)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1) (e) and (k) of the Community Charter (to discuss matters relating to property and municipal services).

Carried Unanimously.

**REGULAR MEETING:**

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.

**Acknowledgment of the  
Passing of Dr. Joseph  
Gosnell (Sim'oogit Hleek)**

Mayor Leclerc and Councillor Downie recognized the many monumental achievements of Dr. Gosnell, including his significant role in the creation of the Nisga'a Treaty.

A moment of silence was held in remembrance of Dr. Gosnell.

**ADDENDUM:**

There was no Addendum.

**DELEGATIONS & GUESTS:**

There were no Delegations & Guests.

**MINUTES:**

**Regular Council Minutes,  
August 10, 2020**

(No. 369)

*MOVED/SECONDED that the Regular Council Minutes of August 10, 2020 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the August 24, 2020 Regular Council Meeting convene into Committee of the Whole.*

(No. 370)

*Carried Unanimously.*

**Committee of the Whole  
Development Services  
Component  
➤ August 24, 2020**

*The following items were discussed at the August 24, 2020 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 11-2020 – SKEENA  
SAWMILLS (5330 HIGHWAY 16 WEST)**
  
- 2.ZONING BYLAW AMENDMENTS – CHESTFIELD  
DEVELOPMENT LTD. (4804 GRAHAM AVENUE)**

**COMMITTEE REPORTS:**

**Committee of the Whole  
Development Services  
Component**  
➤ **August 24, 2020**

(No. 371)

*It was recommended that the Committee now rise and report.*

*MOVED/SECONDED that the August 24, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. DEVELOPMENT PERMIT NO. 11-2020 – SKEENA SAWMILLS (5330 HIGHWAY 16 WEST)**

*It was recommended that Development Permit No. 11-2020 be issued to ROC Holdings Ltd. for the property legally described as Lot A, District Lot 616, Range 5, Coast District, Plan 3986, except Plan PRP47978 (5330 Highway 16 W) to permit the construction of an accessory building for equipment storage.*

**2. ZONING BYLAW AMENDMENTS – CHESTFIELD DEVELOPMENT LTD. (4804 GRAHAM AVENUE)**

*It was recommended that a bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from R4 – Medium Density Multi-Family Residential to R5 – High Density Multi-Family Residential for the property legally described as Lot 8, Block 8, District Lot 611, Range 5, Coast District, Plan 3154 (4804 Graham Avenue) proceed to Council for consideration of first and second reading.*

*Carried Unanimously.*

**Committee of the Whole  
Leisure Services Component**  
➤ **August 12, 2020**

(No. 372)

*MOVED/SECONDED that the August, 2020 Leisure Services Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. RE-OPENING OF CITY OF TERRACE RECREATION SPACES**

*It was recommended that Council approve the operation of one sheet of arena ice from August 24, 2020 to October 12, 2020 and plan for the second sheet to be available for rent on October 13, 2020 as per guidelines outlined in the City of Terrace COVID-19 re-opening plan.*

*It was also recommended that Council approve that room rentals at the Terrace Sportsplex be made available for business and organizations starting September 8, 2020 as per the guidelines outlined in the*

City of Terrace COVID-19 re-opening plan, and that Policy No. 36 Waiver of Rental Fees be suspended until recreation operations, as it relates to renting rooms and facilities, can resume to more normal operations.

**It was also recommended that** Council approve the re-opening of the Terrace & District Aquatic Centre on September 14, 2020 with the guidelines outlined in the City of Terrace COVID-19 re-opening plan.

**It was also recommended that** Council approve the COVID-19 admission policy changes that will be temporarily in effect to ensure facility capacities are maintained, health and safety recommendations are followed, and all community members have equal access to use the facilities. These polices include:

- All facility patrons must have a reservation within a scheduled swim block to enter and use the facility;
- All facility patrons will pay drop in admission rates, which means there will be no discounted admissions, free use admission, or memberships;
- For the purpose of drop in admission the definition of a family will be up to 4 persons maximum; and
- Child admission rate will be applied to babies and toddlers 0-2 years of age.

Carried Unanimously.

**Committee of the Whole**  
➤ **August 18, 2020**

(No. 373)

MOVED/SECONDED that the August 18, 2020 Committee of the Whole report be adopted with the following recommendation:

**1. COUNCIL CHAMBERS UPGRADE – NORTHERN CAPITAL AND PLANNING GRANT**

**It was recommended that** Council approve the use of \$25,000 from the Northern Capital and Planning Grant reserve to fund the Council Chambers Video Conferencing project.

Carried Unanimously.

**COMMITTEE REPORTS (FOR INFORMATION ONLY)**

**Committee of the Whole**  
**Development Services**  
**Component**  
➤ **August 10, 2020**

MOVED/SECONDED that the August 10, 2020 Development Services Component of the Committee of the Whole report be received for information only.

Carried Unanimously

(No. 374)

**SPECIAL REPORTS:**

**Memo – Corporate Administrator, Anti-Racial Discrimination and Anti-Racism Policy**

*MOVED/SECONDED that Council adopt the draft Anti-Racial Discrimination and Anti-Racism Policy.*

*Carried Unanimously.*

(No. 375)

**Memo – Director of Finance, Municipal Insurance Association: 2020 Voting Delegates**

*MOVED/SECONDED that Council appoint Councillor Evan Ramsay as the voting delegate and Councillors Jessica McCallum-Miller and Sean Bujtas as alternates to vote at the virtual Annual General Meeting of the Municipal Insurance Association of British Columbia to be held on Monday, September 21, 2020.*

*Carried Unanimously.*

**January 21, 2020 Housing Committee Minutes**

*MOVED/SECONDED that the January 21, 2020 Housing Committee minutes be received.*

(No. 377)

*Carried Unanimously.*

**February 25, 2020 Housing Committee Minutes**

*MOVED/SECONDED that the February 25, 2020 Housing Committee minutes be received.*

(No. 378)

*Carried Unanimously.*

**Oral Report, August 24, 2020  
Public Hearing**

(No. 379)

*MOVED/SECONDED that the Oral Report from the August 24, 2020 Public Hearing be adopted with the following recommendation:*

**1.AMENDMENTS TO ZONING BYLAW NO. 2069-2014  
(REGULATIONS FOR MICROBREWERIES AND  
CRAFT DISTILLERIES)**

*It was recommended that following the holding of a Public Hearing, a bylaw to amend Zoning Bylaw No. 2069-2014 to include regulations for Microbreweries and Craft Distilleries proceed to Council for considerations of third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

**Zoning Amendment  
(Microbreweries and Craft  
Distilleries) Bylaw, Project  
No. ADP-02-2033  
(Third Reading)**

(No. 380)

*MOVED/SECONDED that Zoning Amendment (Microbreweries and Craft Distilleries) Bylaw, Project No. ADP-02-2033 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Zoning Amendment  
(Microbreweries and Craft  
Distilleries) Bylaw, Project  
No. ADP-02-2033  
(Adoption)**

(No. 381)

*MOVED/SECONDED that Zoning Amendment (Microbreweries and Craft Distilleries) Bylaw, Project No. ADP-02-2033 be read by title only and adopted.*

*Carried Unanimously.*

**Zoning Amendment (4804  
Graham Avenue) Bylaw,  
Project No. ADP-02-2035  
(First and Second Reading)**

(No. 382)

*MOVED/SECONDED that Zoning Amendment (4804 Graham Avenue) Bylaw, Project No. ADP-02-2035 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

**NEW BUSINESS FROM  
COUNCIL:**

**Regional District of Kitimat-  
Stikine Report**

*Councillor Bujtas reported on the Regional District of Kitimat-Stikine and the Northwest Regional Hospital District.*

**REPORTS ON COUNCIL  
ACTIVITIES:**

**Councillor Ramsay**

*Councillor Ramsay reported on the trial opening of the Terrace & District Aquatic Centre*

**Councillor Bujtas**

*Councillor Bujtas reported on the UBCM Board election.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

*MOVED/SECONDED that the August 24, 2020 Regular Meeting of Council be now adjourned.*

(No. 383)

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

---

**Mayor**

---

**Clerk**