

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, NOVEMBER 23, 2020 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen (via videoconference), J. Cordeiro, B. Downie, J. McCallum-Miller (via videoconference), and E. Ramsay. Also in attendance were A. Thompson, Deputy Chief Administrative Officer and Clerk, D. Block, Director of Development Services, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 544)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations & Guests.

MINUTES:

***Regular Council Minutes,
November 9, 2020***

(No. 549)

MOVED/SECONDED that the Regular Council Minutes of November 9, 2020 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the November 23, 2020 Regular Council Meeting convene into Committee of the Whole.

(No. 550)

Carried Unanimously.

***Committee of the Whole
Development Services
Component***

The following item was discussed at the November 23, 2020 Development Services Component of the Committee of the Whole:

➤ November 23, 2020

- 1. DEVELOPMENT VARIANCE PERMIT NO. 11-2020 –
KLASSEN (14-4305 LAKELSE AVENUE)***
- 2. DEVELOPMENT PERMIT NO. 15-2020 – CONSBEC
INC. (201 BEAM STATIONS ROAD)***
- 3. TEMPORARY USE PERMIT NO. 05-2020 – SMS
EQUIPMENT INC. (5313 & 5317 KEITH AVENUE)***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

***Committee of the Whole
Development Services
Component***

Division was requested.

➤ November 23, 2020

MOVED/SECONDED that Items No. 1 & No. 2 of the November 23, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

Items No. 1 & No. 2

(No. 551)

- 1. DEVELOPMENT VARIANCE PERMIT NO. 11-2020 –
KLASSEN (14-4305 LAKELSE AVENUE)***

It was recommended that the City issue Development Variance Permit No. 11-2020 for the property located at #14 - 4305 Lakelse Avenue [Strata Lot 14, District Lot 368, Range 5, Coast District, Strata Plan PRS348] including the following variance:

- *To vary Section 6.6.e. of the Manufactured Home Park Bylaw No. 2099-2016 and amendments thereto to increase the maximum permitted area of accessory additions for mobile homes from 15.85 m² to 19.14 m².*

2. DEVELOPMENT PERMIT NO. 15-2020 – CONSBEC INC. (201 BEAM STATIONS ROAD)

It was recommended that Development Permit No. 15-2020 be issued to Consbec Inc. for an area covering 36 hectares of the properties legally described as District Lots 930 and 997, Range 5, Coast District (201 Beam Station Road) to permit the construction of mobile explosives manufacturing facility.

Carried Unanimously.

Item No. 3

(No. 552)

MOVED/SECONDED that Item No. 3 of the November 23, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

3. TEMPORARY USE PERMIT NO. 05-2020 – SMS EQUIPMENT INC. (5313 & 5317 KEITH AVENUE)

It was recommended that Temporary Use Permit No. 05-2020 be issued to SMS Equipment Inc. for the properties legally described as Lot 25, District Lot 615, Range 5, Coast District, Plan 4490 (5313 Keith Avenue), and Lot 26, District Lot 615, Range 5, Coast District, Plan 4490 (5317 Keith Avenue) to permit the following use until November 23, 2023:

- *To temporarily use the subject property for the outdoor storage of industrial equipment related to the industrial equipment sales, rental and service company, SMS Equipment Inc., without first establishing a Primary Use on the property. The term shall be for 3 years.*

Carried.

Mayor Leclerc wished to be recorded as opposed.

Committee of the Whole
➤ **November 4, 2020**

(No. 553)

MOVED/SECONDED that the November 4, 2020 Committee of the Whole report be adopted with the following recommendation:

1. ASSET MANAGEMENT UPDATE

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ **November 12, 2020**

(No. 554)

MOVED/SECONDED that the November 12, 2020 Committee of the Whole report be adopted with the following recommendations:

1. CN UPDATE

There were no recommendations.

2. OPEN LETTER FROM RESOURCE-RELIANT COMMUNITIES

It was recommended that Mayor Leclerc's signature be included on the open letter to Premier Horgan from resource-reliant communities, and that the City send a "further to" letter detailing the importance of manufacturing and value added industry at the Skeena Industrial Development Park.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY)

Committee of the Whole
Development Services
Component
➤ **November 9, 2020**

(No. 555)

MOVED/SECONDED that the November 9, 2020 Development Services Component of the Committee of the Whole report be received for information only.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Director of Development Services, Good Neighbour/Safer Streets Bylaw Draft

(No. 556)

MOVED/SECONDED that Administration schedule a Committee of the Whole meeting for staff and Council to further discuss the Good Neighbour/Safer Streets Bylaw.

Carried Unanimously.

Memo – Corporate Administrator, Courtwatch Committee

(No. 557)

MOVED/SECONDED that the implementation of the Courtwatch Committee be postponed until directed by Council to resume.

Carried Unanimously.

Housing Committee Minutes, October 27, 2020

(No. 558)

MOVED/SECONDED that the October 27, 2020 Housing Committee minutes be received and that the staff reach out to previous Housing Committee Member Expression of Interest applicants to gauge their interest in the vacant volunteer position on the Housing Committee, and

That Council send a letter of appreciation to Art Erasmus for his service on the Housing Committee.

Carried Unanimously.

November 9, 2020 Public Hearing Report (For Information Only)

(No. 559)

MOVED/SECONDED that the report from the November 9, 2020 Public Hearing be received for information only.

Carried Unanimously.

BYLAWS:

There were no Bylaws.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Councillor Bujtas and Councillor Cordeiro reported on the Regional District of Kitimat-Stikine.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Ramsay

Councillor Ramsay reported on the Greater Terrace Beautification Society (GTBS).

Mayor Leclerc

Mayor Leclerc commented on keeping decorative lights on for an extended period of time this winter to brighten the community.

REPORT FROM IN-CAMERA:

**In-Camera Special Meeting of
Council, November 23, 2020**

Resolution No. 547

**Appointment of CAO and
Interim CAO**

MOVED/SECONDED that Council appoint Kristopher Boland as Chief Administrative Officer effective January 1, 2021, and

That Council appoint Alisa Thompson as Interim Chief Administrative Officer from December 1, 2020 to December 31, 2020.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the November 23, 2020 Regular Meeting of Council be now adjourned.

(No. 560)

Carried Unanimously.

The meeting adjourned at 9:05 p.m.

CERTIFIED CORRECT:

Mayor

Alisa Thompson
Clerk