

MINUTES OF THE REGULAR COUNCIL MEETING HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON MONDAY, DECEMBER 10, 2012 AT 7:30 P.M.

Deputy Mayor J. Cordeiro presided. Councillors present were B. Bidgood, L. Christiansen, M. Davies, B. Downie, and S. Tyers. Mayor D. Pernarowski was absent. Also in attendance were D. Block, Director of Development Services, R. Bowles, Director of Finance, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

MOVE TO IN-CAMERA SPECIAL COUNCIL:

Meeting Called to Order at 6:50 p.m. – Move to In-Camera Special Council

(No. 539)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1) (a), (c), and (e) of the Community Charter to discuss matters relating to personnel, labour relations, and property.

REGULAR MEETING:

Deputy Mayor Cordeiro advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and past meetings have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

Presentation of Governor General's Certificate of Commendation to Murray, Nickolas, and Patrick Hamer, and Dayne and Parker Wright

Deputy Mayor Cordeiro presented a Certificate of Commendation on behalf of the Governor General of Canada to Murray, Nickolas, and Patrick Hamer, and Dayne and Parker Wright. The Certificates were awarded in recognition of their actions to extinguish flames on a man whose clothing had caught on fire in January 2012.

The Governor General's Certificate of Commendation is issued to those who have made a significant contribution by providing assistance to another person in a selfless manner.

Deputy Mayor Cordeiro congratulated Murray, Nickolas, and Patrick Hamer, and Dayne and Parker Wright for their act of bravery and quick thinking during an emergency.

Keith Goodwin, Housing Committee – Draft Housing Action Plan 2012

Keith Goodwin, Chair of the Housing Committee, presented a draft of Housing Action Plan for 2012. The Committee will meet in early January to review the draft Housing Action Plan and finalize it.

Mr. Goodwin reviewed the recommendations included in the Plan. He emphasized that partnering with other governments and agencies to actively address housing challenges would be the key to success. The Plan recommends that the City's Housing Needs Assessment be updated in 2013 and Council was encouraged to continue to lobby other levels of government for more supported housing.

A possible project to expand the Tuck Avenue Homes was described. The City was asked to consider providing City-owned lands for affordable housing projects and to consider purchasing additional lands for such projects.

Mr. Goodwin thanked the Committee and staff support members for their contributions to the Committee and the Housing Action Plan.

Deputy Mayor Cordeiro thanked Mr. Goodwin for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 544).

Kelsey Wiebe, Terrace and District Museum Society – Request for Letter of Support

Kelsey Wiebe, Curator for Heritage Park Museum Society (the Society), thanked Council for the opportunity to present.

The Society is applying for a \$15,000 grant from the Irving K. Barber Learning Center for the Society’s Skeena Voices Project. This Project will digitize and make accessible a range of audio and audiovisual interviews and stories relating to the history of Northwestern British Columbia from the early twentieth century to the early 1980s. Ms. Wiebe requested a letter of support from the City of Terrace for this project.

Deputy Mayor Cordeiro thanked Ms. Wiebe for her presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 545).

PETITIONS AND QUESTIONS:

There were no Petitions and Questions.

MINUTES:

Regular Council Minutes, November 26, 2012

(No. 543)

MOVED/SECONDED that the Regular Council Minutes of November 26, 2012 be adopted as circulated.

Carried Unanimously.

CORRESPONDENCE:

Keith Goodwin, Housing Committee – Draft Housing Action Plan 2012

(No. 544)

MOVED/SECONDED that the presentation from the Housing Committee be received.

Carried Unanimously.

Kelsey Wiebe, Terrace and District Museum Society – Request for Letter of Support

(No. 545)

MOVED/SECONDED that the City of Terrace provide a letter of support to the Terrace and District Museum Society for their Irving K. Barber Learning Center application for funding of the Skeena Voices Project.

Carried Unanimously.

COMMITTEE REPORTS:

Committee of the Whole

- ***Finance, Personnel, and Administration Component November 28, 2012***

(No. 546)

MOVED/SECONDED that the November 28, 2012 Finance, Personnel and Administration Committee of the Whole report be adopted with the following recommendation:

1. EXAMINATION OF TERRACE REGIONAL TRANSIT SERVICE REVIEW

It was recommended that the items listed as short-term strategies and additional suggestions in the Terrace Regional Transit Service Review Proposals spreadsheet be included in the 2013 budget for consideration at a one-time cost of \$4,800 plus \$2,100 per year.

Carried Unanimously.

Committee of the Whole

- ***December 3, 2012***

(No. 547)

MOVED/SECONDED that the December 3, 2012 Committee of the Whole report be adopted with the following recommendation:

1. MEETING WITH MINISTER PAT BELL – MINISTRY OF JOBS, TOURISM, AND SKILLS TRAINING

There were no recommendations.

Carried Unanimously.

(No. 548)

MOVED/SECONDED that the City of Terrace write to the Minister of Finance regarding locating a PST Administration Centre in Terrace.

Carried.

Committee of the Whole

- ***Finance, Personnel, and Administration Component December 4, 2012***

(No. 549)

MOVED/SECONDED that the December 4, 2012 Finance, Personnel and Administration Component of the Committee of the Whole report be amended to add additional wording that the Terrace Public Library's budget request was approved and to correct the total value of 2013 Community Grants to be \$81,632, and adopted as amended with the following recommendations:

1. PROVISIONAL BUDGET UPDATE

There were no recommendations.

2. POOL WEST WALL PLAN

There were no recommendations.

3. COMMUNITY GRANTS BUDGET

It was recommended that the following Community Grants be approved for 2013:

<i>Terrace Search & Rescue</i>	<i>12,000</i>
<i>Volunteer Terrace</i>	<i>8,500</i>
<i>Skeena Valley Model Railcar (Insurance).....</i>	<i>685</i>
<i>Riverboat Days (Grant)</i>	<i>7,500</i>
<i>Riverboat Days (Fireworks).....</i>	<i>6,000</i>
<i>Riverboat Days (Insurance).....</i>	<i>3,000</i>
<i>Riverboat Days & Christmas Parade.....</i>	<i>4,700</i>
<i>Caledonia Dry Grad (Facility Rental).....</i>	<i>2,370</i>
<i>Caledonia Prom (Facility Rental)</i>	<i>1,427</i>
<i>Terrace & District Arts Council</i>	<i>\$22,500</i>
<i>Greater Terrace Beaut. Soc. (Insurance)</i>	<i>500</i>
<i>Christmas Parade (Insurance).....</i>	<i>450</i>
<i>Bread of Life Soup Kitchen</i>	<i>1,000</i>
<i>Green Thumb Garden Society</i>	<i>5,000</i>
<i>Emergency Social Services (Terrace)</i>	<i>5,000</i>
<i>Skeena Valley Fall Fair</i>	<i>1,000</i>
<i>TOTAL TO DATE</i>	<i>\$81,632</i>

It was also recommended that the following Fee for Service Contracts be approved for 2013:

<i>Flower Baskets</i>	<i>37,306</i>
<i>Kermodei Tourism Society.....</i>	<i>126,545</i>
<i>PNGI Litter Clean-up.....</i>	<i>23,972</i>
<i>George Little House.....</i>	<i>99,180</i>
<i>Terrace Museum Society (operating).....</i>	<i>72,100</i>
<i>Terrace Museum Society (archiving)</i>	<i>6,500</i>
<i>Terrace Public Library</i>	<i>581,850</i>
<i>TEDA</i>	<i>165,000</i>
<i>TOTAL TO DATE</i>	<i>\$1,112,453</i>

4. LEGISLATIVE SERVICES BUDGET

There were no recommendations.

5. PROPERTY TAXATION

There were no recommendations.

6. PROVINSIONAL BUDGET APPROVAL

It was recommended that the 2013 – 2017 Provisional Budget be approved as amended at the December 4, 2012 Committee of the Whole meeting.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole

- ***Finance, Personnel, and Administration Component November 26, 2012***

MOVED/SECONDED that the November 26, 2012 Finance, Personnel, and Administration Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 550)

SPECIAL REPORTS:

Memo – Chief Administrative Officer, Appointment of Approving Officers

MOVED/SECONDED that David Block, Director of Development Services be appointed the Approving Officer for the City of Terrace and that Rob Schibli, Director of Public Works, be appointed as Deputy Approving Officer as per Section 77 of the Land Title Act.

Carried Unanimously.

(No. 551)

Memo – Corporate Administrator, Deputy Mayor Listing and Regular Council Meeting Schedule for 2013

MOVED/SECONDED that that the 2013 Deputy Mayor Listing and Regular Council Meeting Schedule be approved:

(No. 552)

**2 0 1 3
SCHEDULE OF REGULAR COUNCIL MEETINGS
7:30 P.M.**

Regular Meeting, Monday, January 14

Regular Meeting, Monday, January 28

Regular Meeting, Tuesday, February 12

Regular Meeting, Monday, February 25

Regular Meeting, Monday, March 11
Regular Meeting, Monday, March 25

Regular Meeting, Monday, April 8
Regular Meeting, Monday, April 22

Regular Meeting, Monday, May 13
Regular Meeting, Monday, May 27

Regular Meeting, Monday, June 10
Regular Meeting, Monday, June 24

Regular Meeting, Monday, July 8
Regular Meeting, Monday, July 22

Regular Meeting, Monday, August 12
Regular Meeting, Monday, August 26

Regular Meeting, Monday, September 9
Regular Meeting, Monday, September 23

Regular Meeting, Tuesday, October 15
Regular Meeting, Monday, October 28

Regular Meeting, Tuesday, November 12
Regular Meeting, Monday, November 25

Regular Meeting, Monday, December 9

2013 DEPUTY MAYOR

JANUARY – FEBRUARY.....COUNCILLOR BIDGOOD
MARCH – APRIL.....COUNCILLOR CHRISTIANSEN
MAY – JUNE..... COUNCILLOR TYERS
JULY – AUGUST..... COUNCILLOR DAVIES
SEPTEMBER – OCTOBER.....COUNCILLOR DOWNIE
NOVEMBER – DECEMBER.....COUNCILLOR CORDEIRO

Carried Unanimously.

**Memo – RCMP Inspector,
October 2012 Policing
Statistics**

**MOVED/SECONDED that the October 2012
Policing Statistics be received.**

Carried Unanimously.

(No. 553)

**Oral Report, Public Hearing,
December 10, 2012**

(No. 554)

MOVED/SECONDED that the oral report for the November 13, 2012 Public Hearing be adopted with the following recommendation:

1. PUBLIC HEARING – ZONING TEXT AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 1, DISTRICT LOT 362, RANGE 5, COAST DISTRICT PLAN BCP43149 [3202 MUNROE STREET]

It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the C3 Service Commercial Zone by adding Technical Consulting Firms as a site specific permitted use for the property legally described as Lot 1, District Lot 362, Range 5, Coast District, Plan BCP43149 (3202 Munroe Street) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

Zoning Amendment (Uses Permitted in the C3 Zone – 3202 Munroe Street) Bylaw, Project No. ADP-02-1218 (Third Reading)

(No. 555)

MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 3202 Munroe Street) Bylaw, Project No. ADP-02-1218 be read by title only and passed in its third reading.

Carried Unanimously.

Zoning Amendment (Uses Permitted in the C3 Zone – 3202 Munroe Street) Bylaw, Project No. ADP-02-1218 (Adoption)

(No. 556)

MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 3202 Munroe Street) Bylaw, Project No. ADP-02-1218 be read by title only and adopted.

Carried Unanimously.

Reserve fund for Depreciation of Machinery and Equipment Transfer to Capital Works Reserve Fund for Roadwork Improvements Bylaw, Project No. ADP-02-1219 (Adoption)

MOVED/SECONDED that the Bylaw to Transfer Funds from the Reserve Fund for Depreciation of Machinery and Equipment to the Capital Works Reserve Fund for Roadwork Improvements, Project No. ADP-02-1219 be read by title only and adopted.

Carried Unanimously.

(No. 557)

NEW BUSINESS:

Councillor B. Downie

Councillor Downie reported on the Terrace Downtown Improvement Association's Festival of Lights and a Greater Terrace Seniors' Advisory Committee meeting.

Councillor B. Bidgood

Councillor Bidgood reported on the Regional District of Kitimat-Stikine Statutory Meeting.

Councillor L. Christiansen

Councillor Christiansen reported on the Regional District of Kitimat-Stikine Board meeting.

Councillor Tyers

Councillor Tyers reported on an upcoming Skeena Diversity Society potluck; the Terrace and District Community Social Services' coat drive; and an Open House at the MLA & MP Constituency Offices.

Councillor M. Davies

Councillor Davies reported on the following the Minerals North 2013 Planning Committee and an English as a Second Language Project.

REPORT FROM IN CAMERA:

There were two items released from In-Camera Status.

In-Camera Special Meeting of Council November 26, 2012

RESOLUTION NO. 505

Ratification of Memorandum of Settlement

MOVED/SECONDED that City Council ratify the Memorandum of Settlement between the City of Terrace and CUPE Local 2012 for a two-year agreement including several language changes and negotiated wage increases of:

January 1, 2013 2%
January 1, 2014 2%

In-Camera Special Meeting of
Council November 26, 2012

Kwinitsa Foreman’s Residence
– My Mountain Co-op Request
for Extension of No Fee Lease

RESOLUTION NO. 506

MOVED/SECONDED that, Subject to Section 26 of the Community Charter, the City of Terrace extend the existing lease with the non-profit organization My Recreational Mountain Co-op to December 31, 2013 for 645 square feet of the building known as the Kwinitsa Foreman’s Residence located at 4805 Highway 16 West (legally described as District Lot 362, Range 5, coast District, Plan BCP17919) for the amount of One Dollar (\$1.00) plus monthly utilities.

QUESTIONS/COMMENTS
FROM THE MEDIA:

There were no questions from the Media.

ADJOURNMENT:

(No. 558)

MOVED/SECONDED that the December 10, 2012 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk