

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MARCH 8, 2021 AT 7:30 P.M.***

Mayor C. Leclerc presided. Councillors present were S. Bujtas (via videoconference), L. Christiansen (via videoconference), J. Cordeiro (via videoconference), B. Downie, and E. Ramsay (via videoconference). Also in attendance were K. Boland, Chief Administrative Officer, J. Klie, Fire Chief (via videoconference), L. Greenlaw, Director of Finance (via videoconference), D. Block, Director of Development Services (via videoconference), K. Lautens, Communications Advisor (via teleconference), A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council***

(No. 098)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (e) and 90(2) (b) of the Community Charter (to discuss matters relating to land and negotiations between the municipality and a third party).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes were available for viewing at www.terrace.ca, that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.

Mayor Leclerc acknowledged that due to the latest public health orders prohibiting the public from attending Council meetings in person, Council was providing the media and members of the public an opportunity at the end of the meeting to comment or ask questions pertaining to items on the agenda. It was further explained that participation could be had by joining the virtual Microsoft Teams meeting through a computer, mobile device, or regular

telephone call. Information on how to take part in the question portion of the meeting could be found at terrace.ca/participate.

Acknowledgment of International Women's Day

Mayor Leclerc acknowledged International Women's Day. A history of International Women's Day was shared.

ADDENDUM:

MOVED/SECONDED that the Addendum be included.

(No. 101)

Carried Unanimously.

DELEGATIONS & GUESTS:

Amanda Owens, Ksan House Society – Request for Resolution of Support for a Grant Application to Northern Development Initiative Trust

Mayor Leclerc welcomed Ms. Owens of Ksan House Society (Ksan) to the Council meeting.

The application was submitted to the Northern Healthy Communities Capacity Building Fund. Ksan would like to implement a Mental Health Outreach Worker position that would liaise between Northern Health and Ksan to help support individuals in supportive housing and emergency shelter programs. This position would help those struggling with mental health and addictions issues.

Ksan has applied to Northern Development Initiative Trust as the intake deadline was February 26; however, Northern Development Initiative Trust will allow for a resolution of support from the City after the application has been submitted.

This position would require a clinician level of education regarding mental health and addictions. They would be able to perform initial assessment on individual living in Ksan's housing programs and those accessing their shelter programs. This position would be able to make the initial connection with Northern Health. They would also be able to connect individuals to the right supports.

Northern Health has already provided a letter of support for their application.

Ms. Owens requested that Council provide a resolution of support for their grant application to Northern Development Initiative Trust's Northern Healthy Communities Fund for a Mental Health Outreach Worker to support individuals accessing our emergency shelters and living in our supportive housing programs.

This position could be a nurse or someone with a mental health social worker background. The successful applicant would be someone who has the skills and education to perform initial assessments of clients.

As this funding is only for one year, Ksan hopes to reapply the following year for further grant funding. They feel that this position is a need in the community. If Ksan is unable to reapply for a second year of funding, they would seek other funding avenues in order to keep this position in place.

This position would complement Northern Health's Intensive Case Management Team.

Mayor Leclerc thanked Ms. Owens for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 103).

MINUTES:

***Regular Council Minutes,
February 22, 2021***

(No. 102)

MOVED/SECONDED that the Regular Council Minutes of February 22, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

Amanda Owens, Ksan House Society – Request for Resolution of Support for a Grant Application to Northern Development Initiative Trust

MOVED/SECONDED that the City of Terrace support the application to Northern Development Initiative Trust from 'Ksan House Society for the Mental Health Coordination and Support Program.

Carried Unanimously.

(No. 103)

COMMITTEE REPORTS:

Committee of the Whole
➤ ***February 25, 2021***

MOVED/SECONDED that the February 25, 2021 Committee of the Whole report be adopted with the following recommendations:

(No. 104)

1. OFFICE OF THE OMBUDSPERSON

It was recommended that staff reach out to the Office of the Ombudsperson and invite them to conduct an audit on the culture at the Council table as well as the City's policies and procedures,

And that if the Office of Ombudsperson declined the request, an independent review be conducted another external independent body.

2. REGIONAL DISTRICT OF KITIMAT-STIKINE – REQUEST FOR LETTER OF SUPPORT

It was recommended that the City of Terrace provide a letter of support to the Regional District of Kitimat-Stikine for their application to the Northern Development Initiative Trust Northern Healthy Communities Fund (Capacity Building Stream) for a First Nations Liaison position.

Carried Unanimously.

Committee of the Whole
➤ ***March 2, 2021***

MOVED/SECONDED that the March 2, 2021 Committee of the Whole report be adopted with the following recommendation:

(No. 105)

1. RIO TINTO UPDATE

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
Development Services
Component***

➤ ***February 22, 2021***

MOVED/SECONDED that the February 22, 2021 Development Services Component of the Committee of the Whole report be received for information only.

(No. 106)

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Corporate
Administrator, Resolution to
Hold Open Meetings without
the Public Present***

(No. 107)

MOVED/SECONDED that until further notice, as permitted under Ministerial Order No. 192, all open City of Terrace Council meetings, Committee of the Whole meetings, and Public Hearings be held without the public physically present and that the meeting be broadcast by electronic means so the public may view the proceedings.

Carried Unanimously.

***Memo – Corporate
Administrator, Update to
Council Remuneration &
Benefits Policy No. 94***

(No. 108)

MOVED/SECONDED that Council update City of Terrace Policy No. 94 Council Remuneration & Benefits to include a review of the remuneration by an independent task force once per term, ideally a year before the election, with the recommendations of the task force to be implemented after the election;

And that Policy No. 94 be amended to include the terms of reference for the Council Remuneration Task Force.

Carried Unanimously.

***Memo – Director of Finance,
Temporary Loan Bylaw***

(No. 109)

MOVED/SECONDED that the Temporary Loan Bylaw for \$1,500,000 proceed to first, second, and third reading.

Carried Unanimously.

***Memo – Executive Assistant,
Revised Appointments by
Council Resolution***

(No. 110)

MOVED/SECONDED that Councillor James Cordeiro be appointed to the Terrace Public Library for the remainder of 2021, and that Councillor Sean Bujtas be appointed to the Housing Committee until he is replaced by the newly elected Councillor.

Carried Unanimously.

***Memo – Executive Assistant,
Revised 2021 Deputy Mayor
Schedule***

(No. 111)

MOVED/SECONDED that Councillor James Cordeiro be appointed as Deputy Mayor for July and August 2021, and that the newly elected Councillor be appointed as Deputy Mayor for November and December 2021.

Carried Unanimously.

***Memo – Director of
Development Services, Union
of BC Municipalities (UBCM)
– Application for Grant
Funding through the
Community Emergency
Preparedness Fund to
Complete a Flood Mitigation
Plan for the Kitsumkalum
River on the West Boundary
of the City of Terrace***

(No. 112)

MOVED/SECONDED that Council support an application to the Union of BC Municipalities (UBCM) through the Community Emergency Preparedness Fund for a grant in the amount of \$150,000;

And that staff be authorized to provide overall management of the project should grant funding be approved. The funding would facilitate the completion of a Flood Mitigation Plan for the City of Terrace, encompassing the lands and area on the west boundary of the City immediately adjacent to the Kitsumkalum River.

Carried Unanimously.

***Memo – Fire Chief,
Community Resiliency
Investment Program – 2021
FireSmart Economic
Recovery Fund Program***

(No. 113)

MOVED/SECONDED that Council support submitting an application to the Community Resiliency Investment Program – 2021 FireSmart Economic Recovery Fund Program;

And that Council support the following current proposed activities:

- *Completion of recommended mitigation activities identified in the score card, limited to labour costs required to complete identified activities for residential homes and properties owned by seniors (65 years of age or older), elders, people with limited mobility*

- or vulnerable populations who cannot undertake mitigation activities themselves;*
- *Summer, co-op students, or youth: FireSmart education projects (door knocking, pamphlets, events, etc.);*
- *Neighbourhood champions undertaking activities required for FireSmart Canada Neighbourhood Recognition; and*
- *Training, including training specific to youth, to support FireSmart projects and fuel management demonstration projects such as Basic FireSmart Landscaping and Basic Power Saw Safety;*

And that staff be authorized to provide overall management of the project.

Carried Unanimously.

The Fire Chief left the meeting.

BYLAWS:

Zoning Amendment (5008 Agar Avenue) Bylaw, Project No. ADP-02-2040 (Adoption)

(No. 114)

COVID-19 Safe Restart Reserve Fund Bylaw, Project No. ADP-02-2101 (Adoption)

(No. 115)

2021 – 2025 Financial Plan Bylaw, Project No. ADP-02-2102 (Adoption)

(No. 116)

MOVED/SECONDED that Zoning Amendment (5008 Agar Avenue) Bylaw, Project No. ADP-02-2040 be read by title only and adopted.

Carried Unanimously.

MOVED/SECONDED that COVID-19 Safe Restart Reserve Fund Bylaw, Project No. ADP-02-2101 be read by title only and adopted.

Carried Unanimously.

MOVED/SECONDED that 2021 – 2025 Financial Plan Bylaw, Project No. ADP-02-2102 be read by title only and adopted.

Carried Unanimously.

*Temporary Loan Bylaw,
Project No. ADP-02-2103
(First, Second, and Third
Reading)*

*MOVED/SECONDED that Temporary Loan Bylaw,
Project No. ADP-02-2103 be read by title only and
passed in its first, second, and third reading.*

Carried Unanimously.

(No. 117)

**NEW BUSINESS FROM
COUNCIL:**

*Regional District of Kitimat-
Stikine Report*

*Councillor Bujtas and Councillor Cordeiro reported
on the Regional District of Kitimat-Stikine.*

**REPORTS ON COUNCIL
ACTIVITIES:**

Mayor Leclerc

*Mayor Leclerc reported on the Northern BC Youth
Talent Retention Roundtable.*

Councillor Ramsay

*Councillor Ramsay reported on the Greater Terrace
Beautification Society.*

Councillor Downie

*Councillor Downie reported on the Terrace
Downtown Improvement Area Society and the
Kermodei Tourism Society.*

REPORT FROM IN-CAMERA:

**In-Camera Special Meeting of
Council, February 22, 2021**

Resolution No. 075

Selling the Co-op Lands

MOVED/SECONDED that a budget of \$5,000 be
allocated from the Land Acquisition Reserve for
costs related to marketing and selling 4617 Greig
Avenue and that staff amend the 2021 Financial
Plan Bylaw accordingly.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

*Mayor Leclerc asked if there was anyone from the
media or audience dialed in to ask a question.*

*There were no questions from the Media and no
questions from the Audience.*

ADJOURNMENT

(No. 118)

MOVED/SECONDED that the March 8, 2021 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(2) (b) of the Community Charter to discuss matters relating to negotiations between the municipality and a third party.

Carried Unanimously.

The meeting adjourned at 8:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk