

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MAY 10, 2021 AT 7:30 P.M.***

Mayor C. Leclerc presided. Councillors present were S. Bujtas (via videoconference), L. Christiansen (via videoconference), J. Cordeiro (via videoconference), B. Downie (via videoconference), and E. Ramsay (via videoconference). Also in attendance were K. Boland, Chief Administrative Officer, L. Greenlaw, Director of Finance (via videoconference), D. Block, Director of Development Services (via videoconference), K. Newman, Manager of Planning (via videoconference), J. Lucash, RCMP Officer in Charge (via videoconference), J. Lambert, Director of Engineering and Public Works (via videoconference), K. Lautens, Communications Advisor (via teleconference), A. Thompson, Clerk, and A. Poole, Executive Assistant (via videoconference).

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:15 p.m. – Move to In-
Camera Special Council***

(No. 200)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territories of the Tsimshian First Nations. She also advised that Council agendas and minutes were available for viewing at www.terrace.ca, that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.

Mayor Leclerc acknowledged that the latest public health orders prohibit the public from attending Council meetings in person. The media and members of the public still have an opportunity at the end of the meeting to comment or ask questions pertaining to items on the agenda.

It was further explained that participation could be had by joining the virtual Microsoft Teams meeting through a computer, mobile device, or regular telephone call. The information on how to take part in the question portion of the meeting could be found at terrace.ca/participate.

***The BC Achievement 2021
Community Awards***

Mayor Leclerc acknowledged Nirmal Parmar for receiving a 2021 Community Award. The BC Achievement Community Award recognizes the contributions of extraordinary British Columbians who build better, stronger, more resilient communities and shine as examples of dedication and service.

***Acknowledgment of City
Staff***

Mayor Leclerc introduced and welcomed the new Director of Engineering and Public Works, Jonathan Lambert. She also congratulated Ken Newman for his new title of Manager of Planning.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Anna Glass, Terrace and
District Museum Society –
Mandate Changes***

Mayor Leclerc welcomed Ms. Glass, curator for the Terrace and District Museum Society, to the Council meeting. Ms. Glass presented a proposal for a mandate change that would also impact the Terrace and District Museum Society's constitution.

The current mandate of the Terrace & District Museum Society is:

- A. HERITAGE PARK: To maintain, preserve, operate, and promote the premises, facilities, and archives of Heritage Park as an interpretive site representing the settlement era in the region from 1890 to 1930;*
- B. MUSEUM: To establish a dedicated museum and archives and, in so doing, identify, collect, preserve, and display artifacts and documents from time immemorial to the present for Terrace and the surrounding area.*

They proposed changing the mandate to:

- A. HERITAGE PARK MUSEUM: To maintain, preserve, operate, and promote the premises, facilities, and archives of Heritage Park Museum as an interpretive site and museum representing the region up to the year 1950.*

The Terrace and District Museum Society Board has sanctioned all the proposed changes to the mandate.

These changes will allow the inclusion of First Nations cultures in the region and expand the time period in their mandate, while removing the downtown museum from the mandate.

The Terrace and District Museum Society's mandate is presented when applying for grants. The Board wanted to remove the wording around establishing a museum so that it would be understood that they are a museum.

Terrace needs a facility that properly archives items that cover the broad spectrum of cultures in our region. There were concerns expressed with regards to hindering the possibility of getting a proper building to display and store artifacts by expressing that they were already a museum.

The Terrace and District Museum Society does not have adequate storage or the ability to properly house climate-controlled artifacts. Other than that, they are a museum.

Mayor Leclerc thanked Ms. Glass for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 205).

MINUTES:

***Regular Council Minutes,
April 26, 2021***

(No. 203)

MOVED/SECONDED that the Regular Council Minutes of April 26, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Tyler Banick, Canadian
National Railway – Request
for Letter of Support***

(No. 204)

MOVED/SECONDED that the request to provide a letter of support to Canadian National Railway (CN) for their combination with Kansas City Southern be postponed until CN can present their request to Council.

Carried Unanimously.

***Anna Glass, Terrace and
District Museum Society –
Mandate Changes***

(No. 205)

MOVED/SECONDED that Council support the changes made to the Terrace and District Museum Society’s mandate.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

(No. 206)

MOVED/SECONDED that the April 26, 2021 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

***Committee of the Whole
Finance, Personnel and
Administration Component
➤ May 10, 2021***

The following items were discussed at the May 10, 2021 Finance, Personnel and Administration Component of the Committee of the Whole:

1. 2020 FINANCIAL STATEMENTS

**Committee of the Whole
Development Services
Component**

➤ **May 10, 2021**

The following items were discussed at the May 10, 2021 Development Services Component of the Committee of the Whole:

- 1. ZONING BYLAW AMENDMENTS TO ESTABLISH A NEW INDUSTRIAL ZONE DESIGNATED AS M2A – HEAVY INDUSTRIAL**
- 2. ZONING BYLAW AMENDMENTS – NSD DEVELOPMENT CORPORATION (4800 & 4760 KEITH AVENUE)**
- 3. DEVELOPMENT PERMIT NO. 08-2021 – ROYAL CANADIAN LEGION TERRACE BRANCH 13 (4425 LEGION AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

**Committee of the Whole
Finance, Personnel and
Administration Component**

➤ **May 10, 2021**

MOVED/SECONDED that the May 10, 2021 Finance, Personnel and Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:

(No. 207)

- 1. 2020 FINANCIAL STATEMENTS**

It was recommended that Council approve the 2020 Financial Statements.

Carried Unanimously.

**Committee of the Whole
Development Services
Component**

➤ **May 10, 2021**

MOVED/SECONDED that the May 10, 2021 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 208)

- 1. ZONING BYLAW AMENDMENTS TO ESTABLISH A NEW INDUSTRIAL ZONE DESIGNATED AS M2A – HEAVY INDUSTRIAL**

It was recommended that the Bylaw to amend Zoning Bylaw No. 2069-2014 by adding an industrial zone designated as M2A – Heavy Industrial and revise specific additional sections of the Zoning Bylaw, including the addition of a new definition and general regulations relating to the new zone proceed to Council for consideration of

first and second reading.

2. ZONING BYLAW AMENDMENTS – NSD DEVELOPMENT CORPORATION (4800 & 4760 KEITH AVENUE)

It was recommended that bylaw proceed to Council for consideration to re-read and amend the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from:

- *M1 – Light Industrial to M2A – Heavy Industrial for a portion of the property legally described as Lot A, District Lot 362, Range 5, Coast District, Plan 12018 Except Part In Plan EPP42962 (4800 Keith Avenue);*
- *M1 – Light Industrial to P2 – Park for a 0.2 Hectare portion of the property legally described as Lot A, District Lot 362, Range 5, Coast District, Plan 12018 Except Part In Plan EPP42962 (4800 Keith Avenue); and*
- *C3 – Service Commercial to M2A – Heavy Industrial for a portion of the property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan 6510 Except Part In Plan EPP53069(4760 Keith Avenue).*

3. DEVELOPMENT PERMIT NO. 08-2021 – ROYAL CANADIAN LEGION TERRACE BRANCH 13 (4425 LEGION AVENUE)

It was recommended that Council issue Development Permit No. 08-2021 to the Royal Canadian Legion Terrace, Branch 13, for the property legally described as: Lot 9, Block 2, District Lot 369, Range 5, Coast District, Plan 3094 (4425 Legion Avenue) to permit the development of a covered and enclosed patio on the south side of the Legion hall building, including the following variances:

- *To vary Table 3 of Section 8.2.1 of Zoning Bylaw No. 2069-2014 to not require a minimum number of off-street parking spaces as required for a pub and restaurant but to allow the existing parking to remain as is;*

- *To vary Section 8.4 of Zoning Bylaw No. 2069-2014 to not require the off-street parking standards but allow the parking and loading area to remain in its present condition; and*
- *To vary the landscape requirements in Section 5.1 of Zoning Bylaw No. 2069-2014 to not require any new landscaping installations.*

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
Development Services
Component***

- *April 26, 2021*

MOVED/SECONDED that the April 26, 2021 Development Services Component of the Committee of the Whole report be received for information only.

(No. 209)

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Corporate
Administrator, Ministerial
Order No. M170***

MOVED/SECONDED that Council approve and adopt the following provisions of the Ministerial Order dated April 22, 2021 applicable to the June 5, 2021 City of Terrace by-election:

(No. 210)

- 1. As an exception to section 110 of the Act, and despite sections 6.0 (a) and (b) of the "Election and other Voting Procedures Bylaw No. 1329- 1993" as amended, or an applicable provision of any other bylaw, Council may, by resolution permit voting by all eligible electors under the Act to be done by mail ballot and, in relation to this, may permit elector registration to be done in conjunction with this voting.*
- 2. As an exception to section 125 9(1)(b)(c) and (2) (a) of the Act, or an applicable provision of any bylaw, Council may, for the City of Terrace by-election, by resolution permit the elector, as directed by the election official responsible, to make an oral declaration that the elector is entitled to vote in the by-*

election when obtaining a ballot for voting, in which case the election official responsible must make a record that the elector made an oral declaration.

- 3. As an exception to section 109 (1) of the Act, and despite section 5. 0 of the "Election and Other Voting Procedures Bylaw No. 1329-1993" as amended, or an applicable provision of any other bylaw, Council may, for the City of Terrace by-election, by resolution permit the City of Terrace's Chief Election Officer to establish special voting opportunities or determine that no special voting opportunities will be held at their sole discretion.*

Carried Unanimously.

Memo – RCMP Officer In Charge, 2021 First Quarter RCMP Terrace Detachment Report

MOVED/SECONDED that the 2021 First Quarter RCMP Terrace Detachment Report be received for information.

Carried Unanimously.

(No. 211)

The RCMP Officer In Charge left the meeting.

BYLAWS:

2021 Tax Rates Bylaw, Project No. ADP-02-2108 (Adoption)

MOVED/SECONDED that 2021 Tax Rates Bylaw, Project No. ADP-02-2108 be read by title only and adopted.

Carried Unanimously.

(No. 212)

Zoning Amendment (M2A Heavy Industrial Zone) Bylaw, Project No. ADP-02-2110 (First and Second Reading)

MOVED/SECONDED that Zoning Amendment (M2A Heavy Industrial Zone) Bylaw Project No. ADP-02-2110 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 213)

Zoning Amendment (4800 Keith Avenue and 4760 Keith Avenue) Bylaw, Project No. ADP-02-2032 (Second Reading, As Amended)

(No. 214)

MOVED/SECONDED that Zoning Amendment (4800 Keith Avenue and 4760 Keith Avenue) Bylaw, Project No. ADP-02-2032 be read by title only and amended to change the zoning designation to M2A – Heavy Industrial for a portion of 4800 Keith Avenue, change the zoning designation to P2 – Park for a portion of 4800 Keith Avenue, and change the zoning designation to M2A – Heavy Industrial for a portion of 4760 Keith Avenue, and passed in its second reading, as amended.

Carried Unanimously.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no report on the Regional District of Kitimat-Stikine.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Ramsay

Councillor Ramsay reported on the Greater Terrace Beautification Society.

Councillor Downie

Councillor Downie reported on the Terrace Downtown Improvement Area Society Board meeting and the North Central Local Government Association (NCLGA) AGM & Convention.

Mayor Leclerc

Mayor Leclerc reported on the NCLGA AGM & Convention and a meeting with staff from the Prime Minister's Office regarding the City's immediate infrastructure needs.

Councillor Bujtas

Councillor Bujtas reported on a meeting with staff from the Prime Minister's Office regarding the City's immediate infrastructure needs, the NCLGA AGM & Convention, and the recent Missing and Murdered Indigenous Women and Girls event.

REPORT FROM IN-CAMERA:

There was no Report from In-Camera.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

Mayor Leclerc asked if there was anyone from the media or audience dialed in to ask a question.

There was nobody present from the Media. There was one question from the Audience.

ADJOURNMENT

MOVED/SECONDED that the May 10, 2021 Regular Meeting of Council be now adjourned.

(No. 215)

Carried Unanimously.

The meeting adjourned at 9:20 p.m.

CERTIFIED CORRECT:

Mayor

Clerk