

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 28, 2011 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 068)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a), (b), (e), (g), and (k) of the Community Charter to discuss matters relating to personnel, property, litigation and Municipal services.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Ben Mattheis, Caledonia  
Senior Secondary School –  
Request for Support for  
Climbing Wall Project***

*Ben Mattheis, a teacher at Caledonia Senior Secondary School, requested support for a bouldering wall at the school. The wall would be 16 feet wide and 9 feet high, with mats underneath and would be located at the school. The idea to build a wall was sparked when the school received funding from Mountain Equipment Co-op. Two classes have received climbing instruction with this funding, and two more are expected to receive the training.*

*When asked about public access to the bouldering wall, Mr. Mattheis explained that most Terrace students will go through Caledonia Senior*

*Secondary School and members of the public would have access to it through the City's Joint Use Facilities Agreement with Coast Mountains School District. He described the interest in the community for climbing and feels a bouldering wall would be a good start to promote climbing in Terrace.*

*Mr. Mattheis is seeking support for the project from a variety of community groups, including the City. He described the fundraising they have done already and the equipment they require. He requested \$450 from the City to pay for half of the climbing holds.*

*Mayor Pernarowski thanked Mr. Mattheis for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 075).*

***Sherry Pellegrino – Program Manager, Terrace & District Victims Assistance Program***

*Ms. Pellegrino thanked Council for the invitation to present. She described victims' services in BC, as well as in Terrace in particular. The Terrace & District Victims Assistance Program (TVAP) has two full-time staff and three long-term volunteers. The program objectives are primarily to assist victims and others who have been impacted by crime or trauma, to lessen the impact of crime, increase victim safety and encourage and empower victims to participate in the criminal justice system. She described the range of services they provide and clarified they are not counselors.*

*TVAP works closely with the R.C.M.P. as well as other agencies and individuals. They participate in a number of community committees including the Stopping Violence in Relationships Committee and Interagency Meetings. The High Risk Domestic Violence Team (HRDV) was initiated in order to increase safety through improved collaboration among agencies responding to domestic violence. The goal of this group is to increase the safety of victims of domestic violence and decrease domestic violence in the community.*

*Ms. Pellegrino thanked Council for the City's support of the TVAP.*

*Mayor Pernarowski thanked Ms. Pellegrino for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 076).*

***Dorothy Bartsoff,  
Community Social Services  
Awareness Month***

*Ms. Bartsoff introduced herself as a Community Social Services Worker and B.C. Government and Services Employees Union representative. She thanked Council for the opportunity to present regarding Community Social Services. She described the services which Community Social Service Workers provide.*

*As part of a campaign to raise awareness that March is Community Social Services Month, Ms. Bartsoff will be organizing an information table at the Skeena Mall on March 11 and 12.*

*Ms. Bartsoff asked Council to pass a resolution which indicates Council is aware March is Community Social Services Awareness Month.*

*Mayor Pernarowski thanked Ms. Bartsoff for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 077).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 14, 2011***

*MOVED/SECONDED that the Regular Council Minutes of February 14, 2011 be adopted as circulated.*

*(No. 074)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Ben Mattheis, Caledonia Senior Secondary School – Request for Support for Climbing Wall Project***

*(No. 075)*

*MOVED/SECONDED that Council support the request for a donation of \$450 for a bouldering wall at Caledonia Senior Secondary School, pending the confirmation of public access through the Joint Use Facilities Agreement.*

*Carried Unanimously.*

***Sherry Pellegrino – Program Manager, Terrace & District Victims Assistance Program***

*(No. 076)*

*MOVED/SECONDED that the presentation from Terrace & District Victims Assistance Program be received for information.*

*Carried Unanimously.*

***Dorothy Bartsoff, Community Social Services Awareness Month***

*(No. 077)*

*MOVED/SECONDED that the presentation from BCGEU be received and in doing so Council acknowledges it is aware that March is Community Social Services Awareness Month.*

*Carried Unanimously.*

***George Stanko, CORE BioFuel Inc. – Request for Letter of Support***

*(No. 078)*

*MOVED/SECONDED that the City of Terrace provide a letter of support to CORE BioFuel Inc. for their proposed biomass gasoline production facility.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 079)*

*MOVED/SECONDED that the February 28, 2011 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component, February 28, 2011***

*The following item was discussed at the February 28, 2011 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 01-2011 – TERRACE CARPET CENTRE (4602 KEITH AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**February 28, 2011**

(No. 080)

*MOVED/SECONDED that the February 28, 2011 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. DEVELOPMENT PERMIT NO. 01-2011 – TERRACE CARPET CENTRE (4602 KEITH AVENUE)**

*It was recommended that Development Permit No. 01-2011 be issued to Terrace Carpet Centre for property legally described as Lot 1, District Lot 361, Range 5, Coast District, Plan 2029 Except Plans 11100 and 11428 [4602 Keith Avenue] for the redevelopment of an existing service commercial property, including the construction of an addition for retail floor space and expanded access, parking and landscaping, including the following variance:*

- *Vary Section 4.19 of Zoning Bylaw No. 1431-1995 to reduce the number of off-street parking spaces from thirty-five (35) to thirty-two (32) spaces.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole,**  
➤ **Development Services**  
**Component,**  
**February 14, 2011**

(No. 081)

*MOVED/SECONDED that the February 14, 2011 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – City Planner,  
Amendment to Food Primary  
License (Northwest  
Community College – 5331  
McConnell Avenue)***

*(No. 082)*

*MOVED/SECONDED that the following resolution be approved with respect to an application to include patron participation entertainment as an amendment of Food-Primary (Restaurant) Liquor License No. 104961 for Northwest Community College:*

***Be it resolved that:***

- 1. The City of Terrace Council recommends the amendment of Food-Primary (Restaurant) Liquor License No. 104967 for the following reasons:*
  - a) There were no negative responses from adjacent residential and commercial property owners/tenants;*
  - b) The R.C.M.P. have stated they have no concerns with this application; and*
  - c) The amendment is in accordance with City of Terrace Policy No. 83 – Liquor Licensing Application Process Procedure.*
  
- 2. The Council’s comments on the prescribed considerations are as follows:*
  - a) The potential for noise if the application is approved will be negligible.*
  - b) The impact on the community if the application is approved will be negligible.*
  - c) The amendment is not anticipated to result in the establishment being operated in a manner contrary to the primary purpose of the license.*
  - d) There were no concerns expressed by nearby residents.*
  
- 3. A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property. The notice gave the date, time and location of the public input hearing to give the local residents an opportunity to voice their opinions. The hearing was held at the council meeting on February 14, 2011. There were no written or verbal submissions from the nearby residents or property owners.*

*Carried Unanimously.*

***Memo – City Planner,  
Amendment to Food Primary  
License (The Kiva Sports  
Café – 5331 McConnell  
Avenue)***

*(No. 083)*

*MOVED/SECONDED that the following resolution be approved with respect to an application for a permanent change to Liquor License No. 300794 for the Kiva Sports Café:*

***Be it resolved that:***

- 1. The City of Terrace Council recommends the amendment of Liquor-Primary License No. 300794 for the following reasons:
  - a) There were no negative responses from adjacent residential and commercial property owners/tenants;*
  - b) The R.C.M.P. have stated they have no concerns with this application; and*
  - c) The amendment is in accordance with City of Terrace Policy No. 83 – Liquor Licensing Application Process Procedure.**
- 2. The Council’s comments on the prescribed considerations are as follows:
  - a) The potential for noise if the application is approved will be negligible.*
  - b) The impact on the community if the application is approved will be negligible.*
  - c) There were no concerns expressed by nearby residents.**
- 3. A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property. The notice gave the date, time and location of the public input hearing to give the local residents an opportunity to voice their opinions. The hearing was held at the council meeting on February 14, 2011. There were no written or verbal submissions from the nearby residents or property owners.*

*Carried Unanimously.*

***Memo – Councillor B.  
Bidgood,  
My Mountain Co-op***

***Motion to Postpone***

*(No. 084)*

*MOVED/SECONDED that the decision to purchase a Corporate Membership from the My Mountain Co-operative be postponed and referred to Administration to determine what legal options Council has available to support the My Mountain Co-op and that Friends of Shames be invited to present to Council regarding ways to support the Co-op.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Parcel Tax Roll Review Panel  
Appointments***

*(No. 085)*

*MOVED/SECONDED that Mayor and Council be appointed to a Parcel Tax Roll Review Panel.*

*Carried Unanimously.*

***Community Foundation  
Steering Committee  
Minutes,  
February 10, 2011***

*(No. 086)*

*MOVED/SECONDED that February 10, 2011 Minutes of the Community Foundation Steering Committee be received.*

*Carried Unanimously.*

***Community Foundation  
Steering Committee  
Minutes,  
February 15, 2011***

*(No. 087)*

*MOVED/SECONDED that February 15, 2011 Minutes of the Community Foundation Steering Committee be received with the following recommendations:*

- That a discussion with the Regional District of Kitimat-Stikine be initiated by Council and that City Staff make a presentation on the concept of a Community Foundation;*
- That the service area of the Foundation will be primarily, but not exclusively, Terrace and area;*
- That the Foundation enter into a community endowment agreement with the Prince George Community Foundation;*
- To establish a federally incorporated not-for-profit organization under Part II of the Canada Corporations Act;*
- To name the not-for-profit corporation "Terrace Community Foundation"; and*



- *That the Nominating Committee be 1) President of the Terrace and District Chamber of Commerce, 2) President of the Terrace and District Community Services Society and 3) the Mayor of Terrace.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Pollard***

*Councillor Pollard reported on the Regional District of Kitimat-Stikine Board meeting held on February 25. He gave a summary of a recent Plan Monitoring Advisory Committee meeting. The Zero-Waste Pilot Project Mid-Term Report is available for review on the City's website.*

***Councillor L. Christiansen***

*Councillor Christiansen reported on Heritage Week activities that took place in Terrace last week. The City Planner described some of the heritage properties in Terrace.*

***Councillor C. Leclerc***

*Councillor Leclerc gave additional information on the recent Regional District of Kitimat-Stikine Board meeting.*

***Councillor B. Downie***

*Councillor Downie provided a synopsis of the Northwest Community College Board of Governors meeting he attended on February 18. He also reported on some of the Heritage Week events that were held in Terrace, and the Riverboat Days Society Annual General Meeting. A documentary about Terrace entitled "The Tale of Two Cities" was broadcast during the weekend and Councillor Downie recommended it to Council.*

***Councillor B. Martindale***

*Councillor Martindale attended the Tri-band telethon that took place this past weekend.*

**REPORT FROM IN-CAMERA:**

In-Camera Special meeting  
of Council February 14,  
2011

Land Purchase for Skeena  
Industrial Development Park

In-Camera Special meeting  
of Council February 14,  
2011

Measuring Up Terrace  
Committee – Appointment

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

**ADJOURNMENT:**

*(No. 088)*

*There were two items released from In-Camera Status.*

**RESOLUTION NO. 043**

MOVED/SECONDED that the City purchase 88 hectares of land from the Province, west of Highway 37 including the 700 metre future access road, for an estimated cost of \$75,000 including legal and survey with the funds to come from Land Acquisition Equity.

**RESOLUTION NO. 045**

MOVED/SECONDED that Tamara Ainscow be appointed to sit on the Measuring Up Terrace Committee to November 30, 2011.

*There were no questions or comments from the media.*

*MOVED/SECONDED that the February 28, 2011 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Sections 90(1)(a), (b), (e), and (k) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:10 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**