

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, APRIL 22, 2013 AT 7:30 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, J. Cordeiro, M. Davies, B. Downie, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, D. Hart, R.C.M.P. Inspector, D. Block, Director of Development Services, R. Bowles, Director of Finance, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:50 p.m. – Move to In-
Camera Special Council***

(No. 154)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1) (i) of the Community Charter to discuss matters relating to legal advice.

REGULAR MEETING:

Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Kelsey Wiebe, Terrace and
District Museum Society –
Mandate Change***

Ms. Wiebe thanked Council for the opportunity to present. The Terrace and District Museum Society requested the City's support as they wish to change the Society's mandate in their constitution. The Society will continue to operate Heritage Park Museum, but will also officially seek to establish a downtown museum and digital archival system. This proposed change will provide an increased opportunity to access grants and funding.

Their current governing mandate reads as follows:

- To maintain and operate the premises, facilities, and archives of the Heritage Park Museum;*
- To preserve and conserve the historical*

- buildings and artifacts of the museum;*
- *To obtain and preserve historical and heritage artifacts pertaining to the Terrace region;*
 - *To raise money for the furtherance of its purposes by contributions, donations, fees, and grants; and*
 - *To promote the museum and suitable activities to the public.*

The proposed changes to the governing mandate will read as follows:

- *To maintain, preserve, operate, and promote the premises, facilities, and archives of Heritage Park Museum as an interpretive site representing the pioneer era in the region from 1890 to 1930; and*
- *To establish a dedicated museum and archives to collect, preserve, and display artifacts and documents from Terrace and the surrounding area.*

Ms. Wiebe explained that the Society would also like to update their election policies to better ensure institutional stability. Terrace and District Museum Society is proposing to revise section 5.1(a) of their Constitution so that Directors are elected for two-year terms rather than one-year terms.

Mayor Pernarowski thanked Ms. Wiebe for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 158).

***Diana Penner, United Way
– Better at Home Project***

Ms. Penner thanked Council for the opportunity to present, and explained the United Way's Better at Home Project. The Better at Home Project is comprised of volunteers and paid staff from local not-for-profit organizations to help local seniors, allowing them to age with dignity and preventing social isolation. Seniors in Better at Home communities are able to contact their local organization to apply for medical and non-medical support services, and a provider is able to determine which services are needed, such as friendly visiting, transportation, assistance with yard work, and home repair. With the funding provided by the B.C.

government, United Way hopes to have up to 60 Better at Home Communities across the Province.

Ms. Penner explained that United Way will be holding a Better at Home Project Community Meeting on May 15th, 2013 at the Happy Gang Centre to determine Terrace and Kitimat's readiness for the Better at Home Project for 2014 and 2015. Ms. Penner distributed an information package and a questionnaire. Ms. Penner requested Council answer and return the questionnaire.

Mayor Pernarowski thanked Ms. Penner for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 159).

PETITIONS AND QUESTIONS:

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
April 8, 2013***

(No. 157)

MOVED/SECONDED that the Regular Council Minutes of April 8, 2013 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no Old Business.

CORRESPONDENCE:

Kelsey Wiebe, Terrace and District Museum Society – Mandate Change

(No. 158)

MOVED/SECONDED that Council support Terrace and District Museum Society's proposed changes to their governing mandate and constitution to include the promotion of the Heritage Park Museum facilities as an interpretive site and to establish a downtown museum and archive as well as change the election terms for Directors from one year to two years.

Carried Unanimously.

**Diana Penner, United Way
– Better at Home Project**

MOVED/SECONDED that the presentation from the United Way be received for information.

(No. 159)

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the April 22, 2013 Regular Council Meeting convene into Committee of the Whole.

(No. 160)

Carried Unanimously.

**Committee of the Whole
➤ Development Services
Component,
April 22, 2013**

The following items were discussed at the April 22, 2013 Development Services Component of the Committee of the Whole:

- 1. DEVELOPMENT VARIANCE PERMIT NO. 02-2013 – SUNSHINE INN EXECUTIVE SUITES INC. (4812 HIGHWAY 16 WEST AND 4813 LAZELLE AVENUE)**
- 2. ZONING AMENDMENT – VISTA VIEW HOLDINGS LTD. (4407 SPARKS STREET)**

**Committee of the Whole
➤ Finance, Personnel, &
Administration
Component,
April 22, 2013**

The following item was discussed at the April 22, 2013 Finance, Personnel, & Administration Component of the Committee of the Whole:

- 1. KSAN HOUSE SOCIETY – NORTHERN DEVELOPMENT GRANT APPLICATION**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

MOVED/SECONDED that the April 22, 2013 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

**Committee of the Whole
Development Services
Component, April 22, 2013**

- 1. DEVELOPMENT VARIANCE PERMIT NO. 02-2013 – SUNSHINE INN EXECUTIVE SUITES INC. (4812 HIGHWAY 16 WEST AND 4813 LAZELLE AVENUE)**

(No. 161)

It was recommended that the City of Terrace issue Development Variance Permit No. 02-2013 for the property located at 4812 Highway 16 and 4813 Lazelle Avenue (Lot F, District Lot 362, Range 5, Coast District, Plan 1919 & Lot 14, District Lot 362, Range 5, Coast District, Plan 1026), including the following variance:

- To vary Sentence 7.4.3.7 of Zoning Bylaw 1431-1995 and amendments thereto to increase the maximum building height of a C3 - Service Commercial zoned lot from 9 metres to 19 metres.

2. ZONING AMENDMENT – VISTA VIEW HOLDINGS LTD. (4407 SPARKS STREET)

It was recommended that the Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R1 - One Family Residential to R3 - Low Density Multi-Family Residential for the property legally described as Lot B, District Lot 977, Range 5, Coast District, Plan BCP42100 at (4407 Sparks Street) proceed to Council for first and second reading.

Carried Unanimously.

Councillor M. Davies declared a possible conflict of interested and vacated Council Chambers at this time.

**Committee of the Whole
Finance, Personnel, &
Administration Component,
April 22, 2013**

MOVED/SECONDED that the April 22, 2013 Finance, Personnel, & Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:

(No. 162)

1. KSAN HOUSE SOCIETY – NORTHERN DEVELOPMENT GRANT APPLICATION

It was recommended that the City of Terrace support an application by Ksan House Society to Northern Development's Community Halls and Recreation Facilities program for a grant of up to \$23,084 to support the "Ksan Place, a South Side Community Space" project from the Northwest Regional Development Account.

Carried Unanimously.

Councillor M. Davies returned to the meeting.

**Committee of the Whole
Finance, Personnel, &
Administration Component,
April 10, 2013**

MOVED/SECONDED that the April 10, 2013 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendation:

(No. 163)

1. 2013 – 2017 BUDGET

It was recommended that the 2013 – 2017 Financial Plan be amended to add \$50,000 per year for a Recycling Reserve and \$15,000 in 2013 for a Housing Needs Assessment, and proceed to Council for first, second, and third reading.

Carried Unanimously.

**Committee of the Whole
Finance, Personnel, &
Administration Component,
April 18, 2013**

MOVED/SECONDED that the April 18, 2013 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendation:

(No. 164)

1. 2013 CITY OF TERRACE TAX RATES

It was recommended that the 2013 Tax Rate Bylaw proceed to Council for first, second, and third reading.

Carried Unanimously.

**COMMITTEE REPORTS
(FOR INFORMATION
ONLY):**

**Committee of the Whole
➤ Development Services
Component,
April 8, 2013**

MOVED/SECONDED that the April 8, 2013 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 165)

SPECIAL REPORTS:

**Memo – Chief
Administrative Officer,
Enbridge Northern Gateway
Project Invitation to
Participate in a Tour to
Marshall Michigan**

MOVED/SECONDED that Administration determine if a senior staff member is available to attend a tour of Marshall Michigan hosted by Enbridge Northern Gateway.

Carried Unanimously.

(No. 166)

**Memo – Chief
Administrative Officer,
Conflict of Interest Update**

(No. 167)

MOVED/SECONDED that the Conflict of Interest update be received for information.

Carried Unanimously.

**Memo – Corporate
Administrator, Living Wage
Policy**

(No. 168)

MOVED/SECONDED that the decision to receive the report on the Living Wage Policy be postponed until further information is provided.

Motion to Postpone

Carried Unanimously.

**Memo, Corporate
Administrator, Athletic
Commissioner Act**

(No. 169)

MOVED/SECONDED that City of Terrace Bylaw No. 1916 – 2008 be rescinded.

Carried Unanimously.

RECESS & RECONVENE:

A brief recess was called at 9:10 p.m. and the meeting reconvened at 9:20 p.m.

**Memo – R.C.M.P.
Inspector, 2013 First
Quarterly Report**

(No. 170)

MOVED/SECONDED that the R.C.M.P. 2013 First Quarterly Activity Report be received.

Carried Unanimously.

**Memo – Fire Chief, 2013
First Quarterly Fire
Department Report**

(No. 171)

MOVED/SECONDED that the 2013 First Quarterly Fire Department Report be received.

Carried Unanimously.

**Memo – Senior Building
Inspector, March 2013
Building Synopsis**

(No. 172)

MOVED/SECONDED that the March 2013 Building Synopsis be received.

Carried Unanimously.

**Memo – Terrace & district
Victim Assistance Program
Quarterly Activity Report,
January – March 2013**

(No. 173)

MOVED/SECONDED that the Terrace & District Victim Assistance Program January – March 2013 Quarterly Activity Report be received.

Carried Unanimously.

Greater Terrace Seniors' Advisory Committee Minutes, April 6, 2013

MOVED/SECONDED that the April 6, 2013 Greater Terrace Seniors' Advisory Committee Minutes be received.

(No. 174)

Carried Unanimously.

Housing Committee Minutes, April, 2013

MOVED/SECONDED that the April 16, 2013 Housing Committee Minutes be received.

(No. 175)

Carried Unanimously.

Oral Report, Public Hearing, April 22, 2013

MOVED/SECONDED that the oral report for the April 22, 2013 Public Hearing be adopted with the following recommendation:

(No. 176)

1. PUBLIC HEARING – ZONING AMENDMENT – 4813 LAZELLE AVENUE AND 4812 HIGHWAY 16 WEST

It was recommended that the bylaw to amend the Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the C3 - Service Commercial Zone by adding apartment (17 units/hectare) as a site specific permitted use for the properties legally described as Lot 14, District Lot 362, Range 5, Coast District, Plan 1026 and Lot 5, District Lot 362, Range 5, Coast District, Plan 1919 (4813 Lazelle Avenue and 4812 Highway 16 West) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

**Zoning Amendment (Uses Permitted in the C3 Zone – 4813 Lazelle Avenue and 4812 Highway 16 West) Bylaw, Project No. ADP-02-1302
(Third Reading)**

MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 4813 Lazelle Avenue and 4812 Highway 16 West) Bylaw, Project No. ADP-02-1302 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 177)

**Zoning Amendment (Uses Permitted in the C3 Zone – 4813 Lazelle Avenue and 4812 Highway 16 West) Bylaw, Project No. ADP-02-1302
(Adoption)**

This item was struck from the Agenda.

**Zoning Amendment (4407 Sparks Street) Bylaw, Project No. ADP-02-1307
(First and Second Reading)**

MOVED/SECONDED that Zoning Amendment (4407 Sparks Street) Bylaw, Project No. ADP-02-1307 be read by title only and passed in its first and second reading.

(No. 178)

Carried Unanimously.

**2013-2017 Financial Plan Bylaw, Project No. ADP-02-1308
(First, Second, and Third Reading)**

MOVED/SECONDED that the 2013-2017 Financial Plan Bylaw, Project No. ADP-02-1308 be read by title only and passed in its first, second, and third reading.

(No. 179)

Carried Unanimously.

**2013 Tax Rate Bylaw, Project No. ADP-02-1309
(First, Second, and Third Reading)**

MOVED/SECONDED that the 2013 Tax Rate Bylaw, Project No. ADP-02-1309 be read by title only and passed in its first, second, and third reading.

(No. 180)

Carried Unanimously.

NEW BUSINESS:

Councillor J. Cordeiro

MOVED/SECONDED that representatives from Crown Council and Terrace Legal Services Society be invited to an upcoming Committee of the Whole Meeting.

(No. 181)

Carried Unanimously.

Councillor J. Cordeiro reported on attending the Annual Terrace Community and Riverside Garbathon and a Greater Terrace Beautification Society meeting.

Councillor S. Tyers

Councillor S. Tyers reported on attending the Annual Terrace Community and Riverside Garbathon and the Volunteer Fire Fighters Appreciation Banquet.

Councillor B. Downie

Councillor B. Downie reported on attending the Annual Terrace Community and Riverside Garbathon, the Terrace & District Chamber of Commerce Business Expo, and the upcoming Minerals North 2013 Conference.

Councillor B. Bidgood

Councillor B. Bidgood reported on attending the Terrace & District Chamber of Commerce Business Expo.

(No. 182)

MOVED/SECONDED that the cost of iPads for all senior staff be investigated by Administration.

Carried Unanimously.

Councillor M. Davies

Councillor M. Davies reported on a Healthy Communities meeting in Smithers and the Terrace & District Chamber of Commerce Business Expo.

Mayor D. Pernarowski

Mayor D. Pernarowski reported on the following:

- *A Committee of the Whole Meeting with Harris Palmer Consulting;*
- *The UBCM Select Committee for Finance and its business attraction toolkit;*
- *Northern Development Initiative Trust;*
- *The 48th annual Pacific Northwest Music Festival Gala;*
- *Launch of the Canadian Cancer Society's Daffodil Campaign;*
- *The Annual Terrace Community and Riverside Garbathon; and*
- *The upcoming North Central Local Government Association Convention.*

REPORT FROM IN-CAMERA:

There was one item released from In-Camera Status.

In-Camera Special Meeting
of Council January 14,
2013

RESOLUTION NO. 008

Co-op Property Hotel
Development

MOVED/SECONDED that the City offer a sale agreement for 2.8 acres of the Co-op property to Superior Lodging at the appraised price of \$325,000 per acre.

QUESTIONS/COMMENTS
FROM THE MEDIA:
ADJOURNMENT:

There were two questions from the Media.

ADJOURNMENT:

MOVED/SECONDED that the April 22, 2013 Regular Meeting of Council be now adjourned.

(No. 183)

Carried Unanimously.

The meeting adjourned at 10:00 p.m.

CERTIFIED CORRECT:

Mayor

Alison Thompson

Clerk