

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 9, 2013 AT 7:30 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, J. Cordeiro, M. Davies, B. Downie, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, R. Bowles, Director of Finance, T. Irwin, Sustainability Coordinator, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 487)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.

REGULAR MEETING:

Mayor Pernarowski advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Inspector Dana Hart, Terrace
R.C.M.P. Detachment O.I.C.
– Introduction of Staff
Sergeant Syd Lecky***

Inspector Hart thanked Council for the opportunity to present and introduced R.C.M.P. Staff Sergeant Syd Lecky. Staff Sergeant Lecky was stationed at the Terrace R.C.M.P. Detachment previously as a Watch Commander and has over 9 years of experience working in the North. Staff Sergeant Lecky is looking forward to working with the citizens of Terrace and the Aboriginal community in the Northwest Region.

Mayor Pernarowski thanked Inspector Hart and Staff Sergeant Lecky for their presentation, and presented Staff Sergeant Lecky with a City of Terrace pin. Mayor Pernarowski advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 494).

Susann Williamson, Terrace and District Arts Council – Update and Request for Letters of Support

Susann Williamson, Terrace and District Arts Council (TDAC) Secretary, thanked Council for their support of the Arts in Terrace and introduced Kim Woodd, TDAC President. TDAC has been operating as an organized society for over 40 years, with the original purpose to re-grant funds allocated by the City of Terrace and Regional District of Kitimat-Stikine to approximately 20 member groups. In order to meet grant and funding requirements specified by the British Columbia Arts Council, TDAC now actively organizes and conducts arts events in the community such as studio tours, open houses, the Summer Arts Festival, and Arts Dinner and Auction, which serves as the main fundraising event for the year.

In 2013, TDAC focused on building community partnerships and hosting new events such as the first annual Family Day event which was held in partnership with the City of Terrace Leisure Services Department. The 2013 Empty Bowls campaign was noted as a highlight of 2013. The Terrace Skeena Valley Rotary donated \$500.00 to TDAC, which was used to purchase bowls from the Clay Artists of Terrace and soup and dinner rolls from Cafenara. Guests purchased these items during the Summer Arts Festival, and the funds were donated to the Terrace Churches Food Bank. TDAC was also awarded the Contributor to the Arts Award by the Terrace and District Chamber of Commerce.

In 2014, TDAC plans diversify their funding opportunities as well as host a sponsor appreciation and volunteer appreciation night.

TDAC requested that the City of Terrace provide letters of support to include in funding and grant applications for the Summer Arts Festival and pARTicipate Campaign. The pARTicipate Campaign encourages people to take an interest in the arts through donations, volunteer work, and participation.

Susann Williamson and Kim Woodd presented gifts of clay soup bowls donated by the Clay Artists of Terrace Society to the City of Terrace on behalf of TDAC.

Mayor Pernarowski thanked Ms. Williamson for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 495).

MINUTES:

***Regular Council Minutes,
November 25, 2013***

(No. 493)

MOVED/SECONDED that the Regular Council Minutes of November 25, 2013 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Inspector Dana Hart, Terrace
R.C.M.P. Detachment O.I.C.
– Introduction of Staff
Sergeant Syd Lecky***

MOVED/SECONDED that the presentation from the Terrace R.C.M.P. Detachment O.I.C. be received.

Carried Unanimously.

(No. 494)

***Susann Williamson, Terrace
and District Arts Council –
Update and Request for
Letters of Support***

MOVED/SECONDED that letters of support be provided to the Terrace and District Arts Council to include in funding and grant applications for the Summer Arts Festival and pARTicipate Campaign.

Carried Unanimously.

(No. 495)

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the December 9, 2013 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

(No. 496)

***Committee of the Whole
➤ Development Services
Component,
December 9, 2013***

The following items were discussed at the December 9, 2013 Development Services Component of the Committee of the Whole:

1. REZONE – EMIL WIRTL CONSTRUCTION (5034 MCCONNELL AVENUE)

2. DEVELOPMENT VARIANCE PERMIT NO. 13-2013 – LORENZ (5423 SOUCIE AVENUE)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole

- ***Development Services Component, December 9, 2013***

(No. 497)

Mayor D. Pernarowski declared a possible conflict of interested and vacated Council Chambers at this time.

MOVED/SECONDED that the December 9, 2013 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

1. REZONE – EMIL WIRTL CONSTRUCTION (5034 MCCONNELL AVENUE)

It was recommended that the Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from RR1 - Rural Residential to R1 - One Family Residential for the property legally described as Lot 21, District Lot 980, Range 5, Coast District, Plan 1097 at (5034 McConnell Avenue) proceed to Council for consideration.

2. DEVELOPMENT VARIANCE PERMIT NO. 13-2013 – LORENZ (5423 SOUCIE AVENUE)

It was recommended that Development Variance Permit No. 13-2013 be issued for the property located at 5243 Soucie Avenue (Lot 2, District Lot 363, Range 5, Coast District, Plan 3351), including the following variance, including the following variance:

- *Vary Sentence 4.3.3 of Zoning Bylaw 1431-1995 and amendments thereto to increase the maximum size of an Accessory Building on an RR1 – Rural Residential zoned lot from 90 square metres to 100 square metres.*

Carried Unanimously.

Mayor D. Pernarowski returned to the meeting.

Committee of the Whole
➤ **November 29, 2013**

(No. 498)

MOVED/SECONDED that the November 29, 2013 Committee of the Whole report be adopted with the following recommendation:

1. CARMAN HENDRY, AIRPORT MANAGER – NORTHWEST REGIONAL AIRPORT MASTER PLAN

There were no recommendations at this time.

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel & Administration Component, December 2, 2013**

(No. 499)

MOVED/SECONDED that the December 2, 2013 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendations:

1. COMMUNITY GRANTS

It was recommended that the following Community Grants be approved for 2014:

<i>Volunteer Terrace.....</i>	<i>10,000</i>
<i>Caledonia Dry Grad (Facility Rental)</i>	<i>2,020</i>
<i>Bread of Life Soup Kitchen</i>	<i>1,000</i>
<i>Green Thumb Garden Society</i>	<i>4,400</i>
<i>Terrace & District Arts Council.....</i>	<i>\$22,500</i>
<i>PNGI Litter Clean-up</i>	<i>23,972</i>
<i>Terrace & Dist. Christian Council.....</i>	<i>5,000</i>
<i>Kermode Friendship Society.....</i>	<i>5,000</i>
<i>TOTAL TO DATE.....</i>	<i>\$73,892</i>

It was recommended that the following Community Forest Grants be approved for 2014:

<i>COT Downtown Tree Project</i>	<i>\$12,000</i>
<i>COT Howe Creek Trails.....</i>	<i>5,000</i>
<i>COT Kitsumgallum Cemetery</i>	<i>10,000</i>
<i>My Mountain Co-op</i>	<i>15,000</i>
<i>Skeena Valley Golf & Country Club.....</i>	<i>18,500</i>
<i>Skeena Valley Nordic Ski Club.....</i>	<i>15,000</i>
<i>Terrace Off Road Cycling Assoc.....</i>	<i>7,500</i>
<i>Terrace 100 Years Celebration Cmte.....</i>	<i>4,400</i>
<i>Northwest Science & Innovation Soc</i>	<i>\$1,500</i>
<i>Skeena Valley Fall Fair</i>	<i>1,500</i>
<i>Community Foundation</i>	<i>9,600</i>
<i>TOTAL TO DATE.....</i>	<i>\$100,000</i>

It was also recommended that the following Community Partners Funding be approved for 2014:

<i>Community Foundation</i>	<i>\$10,000</i>
<i>Kermodei Tourism Society</i>	<i>120,000</i>
<i>TEDA</i>	<i>165,000</i>
<i>Terrace Museum Society (operating)</i>	<i>73,000</i>
<i>Terrace Museum Society (archiving)</i>	<i>6,500</i>
<i>Terrace Museum Society (capital)</i>	<i>20,000</i>
<i>Terrace Public Library (operating).....</i>	<i>599,900</i>
<i>Terrace Public Library (capital)</i>	<i>14,000</i>
<i>George Little House</i>	<i>97,680</i>
<i>Emergency Social Services</i>	<i>5,000</i>
<i>Terrace Search and Rescue.....</i>	<i>12,000</i>
<i>TOTAL TO DATE.....</i>	<i>\$1,123,080</i>

It was also recommended that the following Community Events Funding be approved for 2014:

<i>Riverboat Days Society</i>	<i>\$7,500</i>
<i>Riverboat Days (Fire Dept)</i>	<i>6,000</i>
<i>Riverboat Days (Insurance)</i>	<i>3,000</i>
<i>Riverboat Days (City Costs)</i>	<i>10,000</i>
<i>Christmas Parade</i>	<i>450</i>
<i>TOTAL TO DATE.....</i>	<i>\$26,950</i>

2. LEGISLATIVE SERVICES BUDGET

There were no recommendations at this time.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services
Component,
November 25, 2013

MOVED/SECONDED that the November 25, 2013 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 500)

SPECIAL REPORTS:

Memo – Corporate Administrator, Appointments by Council Resolution, Deputy Mayor Listing and Regular Council Meeting Schedule for 2014

(No. 501)

MOVED/SECONDED that that the 2014 Appointments by Council Resolution, Deputy Mayor Listing, and Regular Council Meeting Schedule be approved:

2014 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

Housing Committee..... L. Christiansen, B. Downie
Youth Advisory Committee..... B. Bidgood

STRATEGIC COMMITTEES

Community Forest Corporation Profit Distribution J. Cordeiro, D. Pernarowski
Kermodei Tourism Society..... S. Tyers (M. Davies)
NCDC (Northwest Corridor Development Corporation) B. Downie (D. Pernarowski)
Regional District of Kitimat-Stikine B. Bidgood, S. Tyers
..... (Alternates: B. Downie & L. Christiansen)
Terrace & District Museum Society (Heritage Park).....M. Davies (B. Bidgood)
Terrace Economic Development Authority (TEDA) B. Downie (J. Cordeiro)
Terrace-Kitimat Airport Society B. Bidgood (S. Tyers)
Terrace Public Library L. Christiansen (B. Bidgood)

COMMUNITY LIAISONS

Educational Services (SD#82/NWCC/UNBC)..... M. Davies (s. Tyers)
Greater Terrace Beautification Society B. Bidgood (L. Christiansen)
Greater Terrace Seniors’ Advisory Committee J. Cordeiro
Healthy Communities Committee L. Christiansen (B. Downie)
Riverboat Days Committee..... B. Downie (M. Davies)
Skeena Diversity Society J. Cordeiro (B. Bidgood)
Terrace Downtown Improvement Area (TDIA)..... S. Tyers (J. Cordeiro)

DEPARTMENTAL LIAISONS

Administration D. Pernarowski
Development Services J. Cordeiro
Finance B. Downie
Fire Department (including Emergency Programme)..... S. Tyers
Leisure Services B. Bidgood
Public Works L. Christiansen
RCMP M. Davies

2014 DEPUTY MAYOR

JANUARY - FEBRUARY COUNCILLOR BIDGOOD
MARCH - APRIL COUNCILLOR DAVIES
MAY - JUNE COUNCILLOR TYERS
JULY - AUGUST..... COUNCILLOR CHRISTIANSEN
SEPTEMBER - OCTOBER COUNCILLOR DOWNIE
NOVEMBER - DECEMBER..... COUNCILLOR CORDEIRO

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SCHEDULE OF REGULAR COUNCIL MEETINGS

7:30 P.M.

Regular Meeting, Monday, January 13
Regular Meeting, Monday, January 27

Regular Meeting, Tuesday, February 11
Regular Meeting, Monday, February 24

Regular Meeting, Monday, March 10
Regular Meeting, Monday, March 24

Regular Meeting, Monday, April 14
Regular Meeting, Monday, April 28

Regular Meeting, Monday, May 12
Regular Meeting, Monday, May 26

Regular Meeting, Monday, June 9
Regular Meeting, Monday, June 23

Regular Meeting, Monday, July 14
Regular Meeting, Monday, July 28

Regular Meeting, Monday, August 11
Regular Meeting, Monday, August 25

Regular Meeting, Monday, September 8
Regular Meeting, Monday, September 22

Regular Meeting, Tuesday, October 14
Regular Meeting, Monday, October 27

Regular Meeting, Tuesday, November 10
Regular Meeting, Monday, November 24

Inaugural Meeting, Monday, December 1
Regular Meeting, Monday, December 8

Carried Unanimously.

***Memo – Director of Finance,
Short Term Capital
Borrowing Bylaws (2)***

(No. 502)

MOVED/SECONDED that the Short Term Capital Borrowing Bylaw for \$300,000 and the Short Term Capital Borrowing Bylaw for \$177,621 proceed to Council for consideration.

Carried Unanimously.

***Memo – Sustainability
Coordinator, Supplementary
Information on Letter of
Support for Green Building
Leaders***

(No. 503)

MOVED/SECONDED that the City of Terrace sign the Green Building Leaders joint letter to the Province regarding advancing energy efficient buildings.

Carried Unanimously.

***Community Forest Profit
Distribution Committee
Minutes, November 7, 2013***

(No. 504)

MOVED/SECONDED that the November 7, 2013 Community Forest Profit Distribution Committee Minutes be received.

Carried Unanimously.

***Housing Committee Minutes,
November 15, 2013***

*MOVED/SECONDED that the November 15, 2013
Housing Committee Minutes be received.*

(No. 505)

Carried Unanimously.

BYLAWS:

***Purchase of Land Under the
Visitor Information Centre
Borrowing Bylaw, Project
No. ADP-02-1319***

*MOVED/SECONDED that the Purchase of Land
Under the Visitor Information Centre Borrowing
Bylaw, Project No. ADP-02-1319 be read by title
only and passed in its first, second, and third
reading.*

(No. 506)

Carried Unanimously.

***Skeena Industrial
Development Park Short
Term Capital Borrowing
Bylaw, Project No. ADP-02-
1320 (First, Second, and
Third Reading)***

*MOVED/SECONDED that the Skeena Industrial
Development Park Short Term Capital Borrowing
Bylaw, Project No. ADP-02-1320 be read by title
only and passed in its first, second, and third
reading.*

(No. 507)

Carried Unanimously.

***Zoning Amendment (5034
McConnell Avenue) Bylaw,
Project No. ADP-02-1321
(First & Second Reading)***

*MOVED/SECONDED that the Zoning Amendment
(5034 McConnell Avenue) Bylaw, Project No. ADP-
02-1321 be read by title only and passed in its first
and second reading.*

(No. 508)

Carried Unanimously.

NEW BUSINESS:

Councillor M. Davies

*Councillor Davies reported on a Kermodei Tourism
Society Board meeting.*

Councillor B. Bidgood

*Councillor Bidgood reported on attending the
Federation of Canadian Municipalities meeting and
his appointment as Chair to the Regional District of
Kitimat-Stikine.*

(No. 509)

*MOVED/SECONDED that the City of Terrace
nominate Jack Talstra to receive the Order of British
Columbia.*

Carried Unanimously.

Councillor L. Christiansen

Councillor Christiansen reported on a Committee of the Whole meeting and the Regional Revenue Sharing Workshop.

Councillor S. Tyers

Councillor Tyers reported on the following:

- *A Regional District of Kitimat-Stikine Board meeting;*
- *Committee of the Whole meetings;*
- *The Regional Revenue Sharing Workshop; and*
- *A Terrace Downtown Improvement Area Society meeting and annual Festival of Lights.*

Councillor J. Cordeiro

Councillor Cordeiro reported on a Committee of the Whole meeting and the Greater Terrace Seniors' Advocacy Committee meeting.

Councillor B. Downie

Councillor Downie reported on the following:

- *LNG Canada Environmental Assessment Office Public Open House;*
- *A Community Advisory Board meeting;*
- *Preparing for Industrial Growth Community Action Plan meeting with Minister Coralee Oakes, Minister of Community, Sport, and Cultural Development, via teleconference;*
- *Spectra Energy Business and Employment Information Session;*
- *The upcoming LNG Canada Input on dAIR for Social/Economy and Air Quality meeting in Kitimat; and*
- *Terrace Downtown Improvement Area Society's annual Festival of Lights.*

(No. 510)

MOVED/SECONDED that the City of Terrace seek partners to host a series of forums about LNG projects and their possible impacts on the community.

Carried Unanimously.

Mayor D. Pernarowski

Mayor Pernarowski reported on the following:

- *Northern BC Crime Conversation via teleconference;*
- *His appointment to the B.C. Forest and Range Practices Advisory Council;*
- *The Northwest Community College annual*

- Board of Governors' Christmas Luncheon;*
- and*
- *Regional Revenue Sharing Workshop.*

REPORT FROM IN-CAMERA:

There were no reports released from In-Camera Status.

QUESTIONS/COMMENTS FROM THE MEDIA:

There was one comment from the Audience and two questions from the Media.

ADJOURNMENT:

MOVED/SECONDED that the December 9, 2013 Regular Meeting of Council be now adjourned.

(No. 486)

Carried Unanimously.

The meeting adjourned at 9:00 pm.

CERTIFIED CORRECT:

Mayor

Clerk