

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, FEBRUARY 11, 2014 AT 7:30 P.M.**

Deputy Mayor M. Davies presided. Councillors present were B. Bidgood (entered at 9:10 p.m.) L. Christiansen, J. Cordeiro, B. Downie, and S. Tyers. Mayor D. Pernarowski was absent due to City business. Also in attendance were H. Avison, Chief Administrative Officer, Inspector D. Hart, R.C.M.P., Staff Sergeant S. Lecky, R.C.M.P., D. Block, Director of Development Services, R. Bowles, Director of Finance, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 058)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.

REGULAR MEETING:

Deputy Mayor Davies advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations & Guests.

**PETITIONS AND
QUESTIONS:**

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
January 27, 2014***

(No. 064)

MOVED/SECONDED that the Regular Council Minutes of January 27, 2014 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Barry Pages, Skeena-Queen
Charlotte Regional District
Board – BC Ferries Service
Cuts***

MOVED/SECONDED that the City of Terrace write to the Premier requesting that she schedule a joint meeting with local Governments and First Nations to discuss service cuts to BC Ferries; and that the City convey its to support the BC Ferry Coalition.

(No. 065)

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the February 11, 2014 Regular Council Meeting convene into Committee of the Whole.

(No. 066)

Carried Unanimously.

Committee of the Whole

- Finance, Personnel, and
Administration
Component,
February 11, 2014***

The following item was discussed at the February 11, 2014 Finance, Personnel, and Administration Component of the Committee of the Whole:

**1. NDI GRANT APPLICATION FOR THE REGIONAL
MOUNTAIN BIKE TOURISM STRATEGY**

Committee of the Whole

- Development Services
Component,
February 11, 2014***

The following items were discussed at the February 11, 2014 Development Services Component of the Committee of the Whole:

**1. PERMANENT CLOSURE AND REMOVAL OF
HIGHWAY DEDICATION BYLAW (INDUSTRIAL
WAY)**

**2. ZONING AMENDMENT – FROESE (4934 TWEDLE
AVENUE)**

**3. DEVELOPMENT VARIANCE PERMIT NO. 02-2014 –
MCCOLMAN (3408 MUNROE STREET)**

**4. DEVELOPMENT VARIANCE PERMIT NO. 03-2014 –
ARMSTRONG (2503 SKEENA STREET)**

**5. DEVELOPMENT PERMIT NO. 04-2014 – 881511 BC
LTD. (5023 & 5025 KEITH AVENUE)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole

- ***Finance, Personnel, and Administration Component, February 11, 2014***

(No. 067)

MOVED/SECONDED that the February 11, 2014 Finance, Personnel, and Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. NDI GRANT APPLICATION FOR THE REGIONAL MOUNTAIN BIKE TOURISM STRATEGY

It was recommended that the City of Terrace apply to Northern Development Initiative Trust for \$2,500 from the Economic Development Collaborative Fund for Mountain Bike Tourism Association's Northern British Columbia Regional Mountain Bike Tourism Strategy.

Carried Unanimously.

Committee of the Whole

- ***Development Services Component, February 11, 2014***

(No. 068)

MOVED/SECONDED that the February 11, 2014 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

1. PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW (INDUSTRIAL WAY)

It was recommended that the Bylaw to permanently close and remove the highway dedication of the road area totaling 9.73 hectares for Industrial Way, dedicated as highway by Plan EPP19161, District Lots 1725 & 1726, Range 5, Coast District and that the closed highway lands are disposed of to the adjacent commercial property owners proceed to Council for consideration.

2. ZONING AMENDMENT – FROESE (4934 TWEDLE AVENUE)

It was recommended that the Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from AR2 - Rural to R1 - One Family Residential for the property legally described as Lot B, District Lot 979, Range 5, Coast District, Plan 3795 (4934 Twedle Avenue) proceed to Council for consideration.

3. DEVELOPMENT VARIANCE PERMIT NO. 02-2014 – MCCOLMAN (3408 MUNROE STREET)

It was recommended that Development Permit No. 02-2014 be issued for the property located at 3408 Munroe Street (Lot A, District Lot 362, Range 5, Coast District, Plan 5149), including the following variance:

- *To vary Section 6.1.3.9 of Zoning Bylaw 1431-1995 and amendments thereto shall be varied to reduce the minimum principal building size of a two storey building in the R1-One Family Residential zone from 140 square metre to 123 square metres.*

4. DEVELOPMENT VARIANCE PERMIT NO. 03-2014 – ARMSTRONG (2503 SKEENA STREET)

It was recommended that Development Variance Permit No. 03-2014 be issued for the property located at 2503 Skeena Street (Lot 8, District Lot 615, Range 5, Coast District, Plan 4539), including the following variances:

- *To vary Sentence 4.18.3 of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the setback from the natural boundary of the Skeena River from 60.0 metres to 48.5 metres to allow the construction of an attached garage as an addition to the existing dwelling. The rear (west) foundation and wall of the addition shall be constructed no closer to the natural boundary of the Skeena River than the existing dwelling's foundation; and*
- *To vary Sentence 10.3.3.3 of Zoning Bylaw 1431-1995 and amendments thereto to reduce the minimum setback for a front parcel line from 7.5 metres to 5.5 metres to allow the construction of an attached garage as an addition to the existing dwelling.*

5. DEVELOPMENT PERMIT NO. 04-2014 – 881511 BC LTD. (5023 & 5025 KEITH AVENUE)

It was recommended that Development Permit No. 04-2014 be issued to 881511 BC Ltd. for the property legally described as the West ½ of Lot 6 and the East ½ of Lot 7, Block 2, District Lot 369, Range 5, Coast District, Plan 1992 (5023 & 5025 Keith Avenue) to permit the development of mini warehouse/storage units.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Finance, Personnel, and Administration Component,
January 27, 2014

MOVED/SECONDED that the January 27, 2014 Finance, Personnel, and Administration Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 069)

Committee of the Whole
➤ Development Services Component,
January 27, 2014

MOVED/SECONDED that the January 27, 2014 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 070)

SPECIAL REPORTS:

Memo – Director of Finance, Short-Term Borrowing for the Visitor Information Centre Building

MOVED/SECONDED that the City of Terrace borrow \$82,379 to purchase the Visitor Information Center building through the Municipal Finance Authority under Section 175 of the Community Charter Liabilities Under Agreement and that the loan be repaid in five years with no option for renewal.

Carried Unanimously.

(No. 071)

Memo – RCMP Inspector, 4th Quarterly Report to City Council for 2013

MOVED/SECONDED that the R.C.M.P. 4th Quarterly Activity Report for 2013 be received.

Carried Unanimously.

(No. 072)

***Memo – Corporate
Administrator, Capital
Project Priorities Survey***

(No. 073-D)

MOVED/SECONDED that Council purchase a survey through the University of Northern BC's Institute for Social Research and Evaluation asking residents about Capital Project priorities, at a cost of approximately \$5,000 with the cost to come from Council Unbudgeted.

Defeated.

***Memo – Executive
Assistant, Approval for
Travel – Federation of
Canadian Municipalities
Annual Trade Show and
Conference 2014***

Deputy Mayor Davies asked the CAO to call for an indication of nominations for attendees for the Federation of Canadian Municipalities Annual Trade Show and Conference 2014.

Mayor D. Pernarowski, Councillor B. Downie, and Councillor S. Tyers allowed their names to stand for consideration to attend the Federation of Canadian Municipalities Annual Trade Show and Conference 2014.

The CAO advised of the secret ballot voting procedure, reminding Council to write the names of their choice for two delegates on the slip of paper provided, and that the two highest number of votes would be appointed to attend the Federation of Canadian Municipalities Annual Trade Show and Conference 2014.

Request for Scrutineer

The CAO requested that the Clerk act as scrutineer to assist her in counting the ballots.

Councillor S. Tyers and Councillor B. Downie received the highest number of votes and were appointed to attend the Federation of Canadian Municipalities Annual Trade Show and Conference 2014.

(No. 074)

MOVED/SECONDED that Councillor B. Downie and Councillor S. Tyers be appointed as the City's representatives to attend the Federation of Canadian Municipalities Annual Trade Show and Conference 2014.

Carried Unanimously.

Destruction of Ballots

MOVED/SECONDED that the ballots be destroyed.

(No. 075)

Carried Unanimously.

Memo – Senior Building Inspector, January 2014 Building Synopsis

MOVED/SECONDED that the January 2014 Building Synopsis be received.

(No. 076)

Carried Unanimously.

BYLAWS:

Temporary Loan Bylaw, Project No. ADP-02-1401 (Adoption)

MOVED/SECONDED that Temporary Loan Bylaw, Project No. ADP-02-1401 be read by title only and adopted.

(No. 077)

Carried Unanimously.

Permanent Closing and Removal of Highway Dedication (Industrial Way) Bylaw No. 2038-2014 (First, Second and Third Reading)

MOVED/SECONDED that the Permanent Closing and Removal of Highway Dedication (Industrial Way) Bylaw No. 2038-2014 be read by title only and passed in its first, second, and third reading.

(No. 078)

Carried Unanimously.

Zoning Amendment (4934 Twedle Avenue) Bylaw, Project No. ADP-02-1407 (First and Second Reading)

MOVED/SECONDED that the Zoning Amendment (4934 Twedle Avenue) Bylaw, Project No. ADP-02-1407 be read by title only and passed in its first and second reading.

(No. 079)

Carried Unanimously.

NEW BUSINESS:

Councillor S. Tyers, Housing in Terrace

MOVED/SECONDED that the City of Terrace write to the Provincial and Federal Ministers responsible for housing to request that they reconsider their positions on assistance with the construction of affordable housing.

(No. 080)

Carried Unanimously.

Councillor S. Tyers

Councillor Tyers reported on the following:

- *A Terrace Downtown Improvement Area Society Board meeting;*
- *The unveiling event for the Northwest Regional Airport's Master Plan;*
- *A Coast Mountains School District Learning Café; and*
- *A Kermodei Tourism Board meeting.*

Councillor J. Cordeiro

Councillor Cordeiro reported on parking in the downtown core and potential options regarding additional Bylaw enforcement.

(No. 081)

MOVED/SECONDED that the Terrace Downtown Improvement Area Society be invited to attend an upcoming Council meeting to present their concerns and solutions regarding parking in the downtown core.

Carried Unanimously.

Councillor B. Downie

Councillor Downie reported on the following:

- *An Affordable Market Housing webinar;*
- *Westcoast Connector Gas Transmission Project Working Group meetings;*
- *A Coast Mountains School District Learning Café;*
- *A City of Terrace Housing Committee meeting;*
- *A meeting with the Coast Mountain School District.*

Councillor B. Bidgood

Councillor Bidgood attended a Union of B.C. Municipalities Electoral Area Forum and a Local Government Leadership Academy Workshop.

Deputy Mayor M. Davies

Deputy Mayor Davies reported on the following:

- *Coast Mountains School District Learning Café;*
- *Strategic Planning Session; and*
- *The Grand Opening of the British Columbia Aboriginal Mine Training Association Office in Terrace.*

REPORT FROM IN-CAMERA:

There was one item released from In-Camera Status.

In-Camera Special Meeting
of Council January 27, 2014

RESOLUTION NO. 028

Appointments to Kermodei
Tourism Society for 2
Directors at Large

MOVED/SECONDED that Bruno Belanger and Vera McClenaghan be reappointed as Directors-at-Large on the Kermodei Tourism Society Board, for a term ending December 2015.

**QUESTIONS/COMMENTS
FROM THE MEDIA:**

There was one question from the Media.

ADJOURNMENT:

MOVED/SECONDED that the February 11, 2014 Regular Meeting of Council be now adjourned.

(No. 082)

Carried Unanimously.

The meeting adjourned at 9:30 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk

