

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JUNE 27, 2016 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Councillor L. Christiansen was absent. Also in attendance were T. Irwin, City Planner, B. Doddridge, Communications Intern, A. Thompson, Clerk, and L. Wilson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council
(No. 257)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

PUBLIC INPUT

***City of Terrace 2015 Annual
Report***

Mayor Leclerc advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to the 2015 Annual Report for the City of Terrace.

There being no public input on this matter, the Mayor advised that this matter would be further dealt with under the "Special Reports" portion of this Agenda. (See Resolution No. 268).

DELEGATIONS & GUESTS:

There were no Delegations and Guests.

MINUTES:

***Regular Council Minutes,
June 13, 2016***

(No. 262)

MOVED/SECONDED that the Regular Council Minutes of June 13, 2016 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

Mayor Leclerc reported on the presentation received from the Salvation Army at the June 13, 2016 Council Meeting. She contacted the Terrace Churches Food Bank. The Terrace Churches Food Bank will be adding a September opening to their 2017 and they will be looking into additional changes for 2018. The City recognizes that both organizations provide valuable services to the City of Terrace.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the June 27, 2016 Regular Council Meeting convene into Committee of the Whole.

(No. 263)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
June 27, 2016***

The following items were discussed at the June 27, 2016 Development Services Component of the Committee of the Whole:

**1.DEVELOPMENT VARIANCE PERMIT NO. 09-2016
GLOYN (#12-4305 LAKELSE AVENUE)**

**2.DEVELOPMENT VARIANCE PERMIT NO. 10-2016
RIDLER (#32-4305 LAKELSE AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole
➤ **Development Services**
Component,
June 27, 2016

MOVED/SECONDED that the June 27, 2016 Development Services Component of the Committee of the Whole be adopted with the following recommendations:

(No. 264)

1. DEVELOPMENT VARIANCE PERMIT NO. 09-2016
GLOYN (#12-4305 LAKELSE AVENUE)

It was recommended that the City of Terrace issue Development Variance Permit No. 09-2016 for the property located at #13-4305 Lakelse Avenue (Strata Lot 13, District Lot 368, Range 5, Coast District, Plan PRS348 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V) including the following variances:

- *To vary Section 8.5.c.i. of Manufactured Home Park Bylaw 2099-2016 and amendments thereto to decrease the minimum setback from a dwelling unit from 5.5 m to 4.5 m to allow for the construction of a new conventional site-built single detached dwelling; and*
- *To vary Section 8.5.d. of Manufactured Home Park Bylaw 2099-2016 and amendments thereto to increase the maximum height of a dwelling unit that is 5.0 m or greater in width from 6.0 m to 6.5 m to allow for the construction of a new conventional site-built single detached dwelling.*

2. DEVELOPMENT VARIANCE PERMIT NO. 10-2016
RIDLER (#32-4305 LAKELSE AVENUE)

It was recommended that the City of Terrace issue Development Variance Permit No. 10-2016 for the property located at #32-4305 Lakelse Avenue (Strata Lot 32, District Lot 368, Range 5, Coast District, Plan PRS348 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V) including the following variance:

- *To vary Section 8.8.c. of the Manufactured Home Park Bylaw 2099-2016 and amendments thereto to increase the maximum allowable area for a vestibule from 4.5 m² to 18 m² for the construction of an open sided covered deck.*

Carried Unanimously.

**Committee of the Whole,
June 14, 2016**

(No. 265)

MOVED/SECONDED that the June 14, 2016 Committee of the Whole Report be adopted with the following recommendations:

1. UNION OF B.C. MUNICIPALITIES MINISTERIAL MEETINGS DISCUSSION

It was recommended that meetings be requested for the Union of BC Municipalities 2016 Annual Convention to discuss the following issues:

- *Provincial policing resources;*
- *Legislative changes to the Freedom of Information and Protection of Privacy Act and the Mental Health Act to enable information sharing between agencies when dealing with people with complex mental health and addictions issues;*
- *Changes in the role of RCMP Auxiliary Officers;*
- *Mills Memorial Hospital replacement;*
- *Drain on RCMP resources due to mental health and addictions clients;*
- *Development of a new brownfield site tax class;*
- *Downloading of DNA Analysis costs; and*
- *Northwest BC Resource Benefits Alliance.*

It was also recommended that the City forward a letter to the Provincial Liquor Control and Licensing Branch requesting that liquor licenses expire after five years if they are not active.

Carried Unanimously.

***Committee of the Whole,
June 22, 2016***

(No. 266)

MOVED/SECONDED that the June 22, 2016 Committee of the Whole Report be adopted with the following recommendation:

***1. FIRE SERVICE LEVEL POLICY FOR CITY OF
TERRACE FIRE DEPARTMENT***

It was recommended that the City of Terrace adopt the Fire Service Level Policy for the Terrace Fire Department authorizing an Interior Operations Service Level.

Carried Unanimously.

***COMMITTEE REPORTS (FOR
INFORMATION ONLY):***

***Committee of the Whole
➤ Development Services
Component
June 13, 2016***

(No. 267)

MOVED/SECONDED that the June 13, 2016 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Executive
Assistant, 2015 Annual
Report***

(No. 268)

MOVED/SECONDED that Council accept the 2015 Annual Report as presented.

Carried Unanimously.

***Housing Committee Minutes,
June 15, 2016***

(No. 269)

MOVED/SECONDED that the June 15, 2016 Housing Committee Minutes be received with the following recommendation:

That the City request a meeting with the Minister Responsible for Housing at the 2016 Union of BC Municipalities Annual Convention to discuss the following items:

- The Housing Action Plan was last completed in 2014 by Northwest Readiness. It was recommended that the Plan be updated in 2017. Request that the Housing Action Plan be updated by the Province in 2017; and*
- Review of the increasing homeless count in Terrace, and lobby for solutions to reduce the number of homeless people in Terrace.*

Carried Unanimously.

***Oral Report, June 27, 2016
Public Hearing***

(No. 270)

MOVED/SECONDED that the Oral Report from the June 27, 2016 Public Hearing be adopted with the following recommendations:

***1. PUBLIC HEARING – ZONING AMENDMENT (4905
KEITH AVENUE***

It was recommended that following the holding of a public hearing the bylaw to amend Official Community Plan Bylaw No. 1983-2011 by amending Schedule B – Future Land Use to change the land use designation from Industrial to Commercial and to designate as Development Permit Area No. 5 – Commercial the property legally described as Lot 1, District Lot 611, Range 5, Coast District, Plan EPP42962 (4905 Keith Avenue) proceed to Council for consideration; and

It was recommended that following the holding of a Public Hearing the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from M1 – Light Industrial to C3 - Commercial for the property legally described as Lot 1, District Lot 611, Range 5, Coast District, Plan EPP42962 (4905 Keith Avenue) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

***Official Community Plan
Amendment (4905 Keith
Avenue) Bylaw, Project ADP-
02-1610
(Third Reading)***

(No. 271)

MOVED/SECONDED that the Official Community Plan Amendment (4905 Keith Avenue) Bylaw, Project No. ADP-02-1610 be read by title only and passed in its third reading.

Carried Unanimously.

***Zoning Amendment (4905
Keith Avenue) Bylaw, Project
No. ADP-02-1611
(Third Reading)***

(No. 272)

MOVED/SECONDED that the Zoning Amendment (4905 Keith Avenue) Bylaw, Project No. ADP-02-1611 be read by title only and passed in its third reading.

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

Councillor Cordeiro reported on the Regional District Kitimat-Stikine.

Councillor Tyers reported on the Regional District of Kitimat-Stikine.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Prevost

Councillor Prevost reported on the Kitimat Terrace District Labour Council meeting.

Councillor Bujtas

Councillor Bujtas reported on the Caledonia Senior Secondary Graduation ceremony.

Mayor Leclerc

Mayor Leclerc reported on the 747 Cadets Annual Review and the Northwest Aboriginal Canadian Entrepreneurs (NW-ACE) Program Graduation ceremony.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There was one question from the Media and no questions from the Audience.

ADJOURNMENT

(No. 273)

*MOVED/SECONDED that the June 27, 2016
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned 8:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk