

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 14, 2016 AT 7:30 P.M.**

*Deputy Mayor J. Cordeiro presided. Councillors present were S. Bujtas, L. Christiansen, B. Downie, and M. Prevost. Mayor C. Leclerc and Councillor S. Tyers were absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, P. Proteau, Financial Administrator, T. Irwin, City Planner, A. Thompson, Clerk, and L. Wilson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

*(No. 443)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Deputy Mayor Cordeiro advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca) and that Council meetings are webcast on the City's website and the past minutes have been archived.*

**ADDENDUM:**

*(No. 447)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Captain VanderHeyden,  
Salvation Army – Request  
for Pool Passes***

*Captain VanderHeyden from the Salvation Army addressed Council. He requested that the City of Terrace provide 500 pool passes for families to be included in the Salvation Army 2016 Christmas hampers. The Salvation Army put together 450 hampers for Christmas in 2015 and expects to the same for 2016.*

*Deputy Mayor Cordeiro thanked Captain VanderHeyden for his presentation and advised that the matter would further be dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 449).*

***Craig Dunfield and Evan van Dyk, Terrace Northmen Rugby and Football Club – Request for Resolution of Support***

*Craig Dunfield and Evan van Dyk of the Terrace Northmen Rugby and Football Club addressed Council. They sought resolutions from Council to support their applications to both the Northern Development Initiative Trust’s Community Halls & Recreation Facilities Fund for \$30,000, and the BC Rural Dividend Fund’s Community and Economic Development funding stream for \$219,112, both for their field upgrade project. Both applications have already been submitted with the message that they would be requesting the resolution at the November 14, 2016 Council meeting. The group is also working with other organizations to assist with fundraising, including the Kinsmen Club. They are still waiting for the results of the Canada 150 grant that they applied for in June 2016.*

*Deputy Mayor Cordeiro thanked Mr. Dunfield and Mr. van Dyk for their presentation and advised that the matter would further be dealt with under the “Correspondence” portion of this meeting’s Agenda (See Resolution No. 450).*

**MINUTES:**

***Regular Council Minutes, October 24, 2016***

*(No. 448)*

*MOVED/SECONDED that the Regular Council Minutes of October 24, 2016 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Captain VanderHeyden, Salvation Army – Request for Pool Passes***

*(No. 449)*

*MOVED/SECONDED that the City of Terrace support the donation of 500 pool passes to the Salvation Army for use in their annual Christmas hampers, at a cost of approximately \$1,500 to come from Council Unbudgeted.*

*Carried Unanimously.*

***Craig Dunfield and Evan van Dyk, Terrace Northmen Rugby and Football Club – Request for Resolution of Support***

*(No. 450)*

*MOVED/SECONDED that the City of Terrace supports the Terrace Northmen Rugby and Football Club’s submission of an application to Northern Development Initiative Trust’s Community Halls & Recreation Facilities Fund for \$30,000 and their submission of an application to the BC Rural Dividend Fund’s Community and Economic Development funding stream for \$219,112 to assist with their project to upgrade local fields for rugby and football.*

*Carried Unanimously.*

***Marja Burrows, Kalum Community School Society – Request for Letter of Support***

*(No. 451)*

*MOVED/SECONDED that the City of Terrace provide a letter in support of the Kalum Community School Society’s application for Gaming funding for the upcoming year.*

*Carried Unanimously.*

***Susan Bostock, Terrace Riverboat Days Society – Request for Resolution of Support***

*(No. 452)*

*MOVED/SECONDED that the City of Terrace support the Terrace Riverboat Days Society’s submission of an application to the Northern Development Initiative Trust’s Fabulous Festivals and Events fund for \$2,500 to assist with bringing new events to the Riverboat Days Festival.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*(No. 453)*

*MOVED/SECONDED that the November 14, 2016 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component, November 14, 2016***

*The following items were discussed at the November 14, 2016 Development Services Component of the Committee of the Whole:*

- 1. OCP AND ZONING AMENDMENTS – MCELHANNEY CONSULTING SERVICES (4830 HIGHWAY 16 WEST)***

**2. REQUEST FOR LETTER OF SUPPORT & REQUEST FOR RESPONSE TO THE PROVINCIAL REFERRAL FOR AN APPLICATION FOR A PERMIT FOR GEOTHERMAL EXPLORATION – KITSELAS DEVELOPMENT CORPORATION (KDC) OPERATING AS LL GEOTHERMAL INC. & MINISTRY OF ENERGY AND MINES (MEM)**

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**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole  
➤ Development Services  
Component,  
November 14, 2016**

*MOVED/SECONDED that the November 14, 2016 Development Services Component of the Committee of the Whole be adopted with the following recommendations:*

(No. 454)

**1. OCP AND ZONING AMENDMENTS – MCELHANNEY CONSULTING SERVICES (4830 HIGHWAY 16 WEST)**

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*It was recommended that a Bylaw to amend Official Community Plan Bylaw No. 1983-2011 by amending Schedule B – Future Land Use to change the land use designation from Highway Commercial to Urban Residential and to designate as Development Permit Area No. 7 – Multi-Family; the property legally described as The East 1/2 of Block B (Plan 2051), District Lot 362, Range 5, Coast District, Plan 1919 (4830 Highway 16 West) proceed to Council for consideration; and*

*It was recommended that a Bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from C3 – Service Commercial to R4 – Medium Density Residential for the property legally described as The East 1/2 of Block B (Plan 2051), District Lot 362, Range 5, Coast District, Plan 1919 (4830 Highway 16 West) proceed to Council for consideration.*

**2. REQUEST FOR LETTER OF SUPPORT & REQUEST FOR RESPONSE TO THE PROVINCIAL REFERRAL FOR AN APPLICATION FOR A PERMIT FOR GEOTHERMAL EXPLORATION – KITSELAS DEVELOPMENT CORPORATION (KDC) OPERATING AS LL GEOTHERMAL INC. & MINISTRY OF ENERGY AND MINES (MEM)**

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*It was recommended that the City of Terrace Council resolve to provide a letter of support to Mr. Jim Dopson of the Kitselas Development Corporation for their application, submitted by LL Geothermal Inc., for an additional permit to explore for geothermal sources in the vicinity of the Terrace Airport.*

*It was further recommended that the City of Terrace Council resolve that administration submit a letter in response to the Ministry of Energy and Mines (MEM) supporting the application by LL Geothermal Inc. for an additional permit to explore for geothermal sources in the vicinity of the Terrace Airport; subject to conditions being considered as part of the permit that will ensure the protection of existing and potential future groundwater sources.*

*Carried Unanimously.*

**Committee of the Whole**  
**➤ Finance, Personnel & Administration**  
**Component,**  
**November 3, 2016**

*Division was requested on all items.*

**Item No. 1**  
**(No. 455)**

*MOVED/SECONDED that Item No. 1 of the November 3, 2016 Development Services Component of the Committee of the Whole be adopted with the following recommendation:*

**1. TERRACE AND DISTRICT MUSEUM SOCIETY PRESENTATION TO COUNCIL**

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*There were no recommendations.*

*Carried Unanimously.*

**Item No. 2**

(No. 456)

*MOVED/SECONDED that Item No. 2 of the November 3, 2016 Development Services Component of the Committee of the Whole be adopted with the following recommendations:*

**2. GRANT FUNDING**

*It was recommended that Council repeal Policy No. 52, Financial Assistance to Community Organizations.*

*It was also recommended that Council consider a contribution of \$50,000 to the Terrace Community Foundation for 2017 flow-through Grant funding.*

*Carried.*

*Councillor Downie wished to be recorded as opposed.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole,  
➤ Development Services  
Component  
October 24, 2016***

(No. 457)

*MOVED/SECONDED that the October 24, 2016 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Chief Administrative  
Officer, Highway 16 Transit  
Expansion Proposal***

(No. 458)

*MOVED/SECONDED that the City contribute up to \$25,859 towards the BC Transit Highway 16 Inter-Community Transit System to service the area along Highway 16 from Prince Rupert to Hazelton provided the costs of this new service are equitably shared between local governments and First Nations benefiting from the service.*

*Carried Unanimously.*

***Memo – Director of  
Development Services,  
Employee Designation***

(No. 459)

*MOVED/SECONDED that City of Terrace employee Dwayne Sheppard be designated as the Bylaw Enforcement Officer for the City of Terrace.*

*Carried Unanimously.*

***Memo – Executive Assistant, Approval for Travel – LGLA 2016 Chief Elected Officials Forum***

*(No. 460)*

*MOVED/SECONDED that the Council approve the Mayor’s travel to the 7<sup>th</sup> Chief Elected Officials Forum on December 6-7, 2016 at a cost of \$1,230.00 to come from Council Unbudgeted Travel.*

*Carried Unanimously.*

***Youth Advisory Committee Minutes, October 19, 2016***

*(No. 461)*

*MOVED/SECONDED that the Youth Advisory Committee minutes from October 19, 2016 be received and that the City of Terrace Policy No. 96 be updated to change Section 3.b. to say, “The Committee appointments shall be until the member resigns, no longer is the age required for membership, or is removed by Council”.*

*Carried Unanimously.*

***Memo – Senior Building Inspector, October 2016 Building Synopsis***

*(No. 462)*

*MOVED/SECONDED that October 2016 Building Synopsis and the revised September 2016 Building Synopsis be received.*

*Carried Unanimously.*

***Memo – Executive Assistant, Approval for Travel – NEBC Resource Municipalities Coalition – The Future of Responsible Development in BC.***

*(No. 463)*

*MOVED/SECONDED that Council approve Councillor Bujtas’ travel to the NEBC Resource Municipalities Coalition – the Future of Responsible Development in BC on November 29 – December 1, 2016 at a cost of \$1,187.50 to come from Council Unbudgeted Travel.*

*Carried Unanimously.*

***BYLAWS:***

***Official Community Plan Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-02-1622 (First and Second Reading)***

*(No. 464)*

*MOVED/SECONDED that the Official Community Plan Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-02-1622 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

***Zoning Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-06-1623 (First and Second Reading)***

*MOVED/SECONDED that the Zoning Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-02-1623 be read by title only and passed in its first and second reading.*

*(No. 465)*

*Carried Unanimously.*

**NEW BUSINESS FROM COUNCIL:**

***Regional District of Kitimat-Stikine Report***

*There was no report from the Regional District of Kitimat-Stikine.*

***Councillor Prevost – Notice of Motion***

*Councillor Prevost announced that he would be making a motion at the November 28, 2016 Regular Council Meeting requesting that Administration review the history into the acquisition of the talking sticks currently on display in Council Chambers and research the potential for repatriating the talking sticks.*

**REPORTS ON COUNCIL ACTIVITIES:**

***Deputy Mayor Cordeiro***

*Deputy Mayor Cordeiro reported on the Remembrance Day Ceremony.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

*MOVED/SECONDED that the November 14, 2016 Regular Meeting of Council be now adjourned.*

*(No. 466)*

*Carried Unanimously.*

*The meeting adjourned 8:20 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Clerk***