

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, FEBRUARY 27, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro (via telephone), B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, B. Doddridge, Communications and Business Development Intern, A. Thompson, Clerk, and L. Wilson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:15 p.m. – Move to In-
Camera Special Council
(No. 069)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Lenda Girard, Northwest
Community College
Students' Union Local
14BCFS – Request for Letter
of Support***

Lenda Girard presented on behalf of the Northwest Community College (NWCC) Students' Union. She introduced Simka Marshall, BC Federation of Students (BCFS), and Carmen Hooge, treasurer of the Northwest Community College Chapter of the Students' Union.

Adult Basic Education (ABE) is a program that enables adults to complete or upgrade highschool studies, or improve basic literacy and numeracy. Students with developmental disabilities and students for whom English is a second language often enroll in these programs. ABE students often come from marginalized groups including women (58%), indigenous (18%), and parents who are attending school (20%).

55% of ABE students work while attending school. 70% of ABE students continue their studies after the ABE program.

In December 2014 the Provincial government announced a funding cut that included the loss of free tuition for ABE courses. At the same time post-secondary institutions were allowed to charge tuition fees for ABE programs. In May 2015 the Provincial Government stopped funding school districts for tuition-free upgrading courses for adults who already hold a highschool diploma. While there has been a 33% increase in funding to the Adult Upgrading Grants Program, the application process is challenging and the qualifications are restrictive, so not many students are able to take advantage of the funding.

Enrollment in the ABE program decreased by 28% between Fall 2014 and Fall 2016. At NWCC, the ABE program is at an all-time low of 263 students, which is a 44.5% decline in enrollment. ABE programs are also non-taxable, so students do not get tax breaks on tuition fees.

The BC Federation of Students launched the "Don't Close the Doors Campaign" to have the Provincial Government re-instate the free tuition on Adult Basic Education classes. 12 municipalities have endorsed the campaign to date. The BCFS asked City Council for a letter of endorsement for their "Don't Close the Doors" Campaign, and that the letter be copied to the Minister of Advanced Education, the BC Federation of Students, and the Northwest Community College Students' Union.

To date no post-secondary institutions have signed on to the campaign but some have worked alongside the BCFS to promote the reinstatement of free tuition for the ABE program.

Mayor Leclerc thanked Ms. Girard for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 074).

***Jason Gouw, Manager,
CCAR, LNG & Central
Services – Aurora LNG
Project***

Jason Gouw, the Community Consultation & Aboriginal Relations (CCAR) coordinator for Aurora LNG, presented to Council. He introduced Gord Armstrong, Health, Safety, and Environment Advisor for the Digby Island project, and Irene Mills, CCAR Coordinator, Aurora LNG.

Aurora LNG is a joint venture between Nexen Energy ULC, and Inpex Gas British Columbia Ltd. Their vision is to deliver clean-burning natural gas from northeast BC to Asia-Pacific markets. The partnering companies have common visions and in-depth and complementary experience in natural gas extraction and production. Their “shale to ship” approach includes upstream (gas supply), mid-stream (1,100 km pipeline corridor) that will be constructed by Aurora or by a third party, and downstream (LNG facility and export terminal).

Aurora LNG plans to create a multigenerational project on Digby Island. They anticipate more than 25 years of economic activity with 3,000-5,000 jobs through the construction phase. During operations they project a 200-400 full-time operation and maintenance work force over the life of the project. Their first shipment would be in the 2020s. They are currently exploring business development opportunities, capacity building and training, and community investment.

Phase one of the project will include 2 terminal trains, 2 LNG storage tanks, supporting and temporary infrastructure and facilities. Potential expansion could include 2 additional LNG trains and tanks. They are anticipating the Environmental Certificate to be issued in late 2017.

Over the next 3 years Aurora LNG will continue with their borehole drilling program; community presentations; engagement with aboriginal groups, governments, and other organizations; and on-going management of archaeological resources.

A discussion took place regarding the Northwest Resource Benefits Alliance and the inclusion of Terrace in the Socio-Economic Management Plan (SEMP).

Mayor Leclerc thanked Mr. Gouw for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 075).

***Sasa Loggin, Terrace
Downtown Improvement
Area Society – Request for
Renewal of Bylaw No. 1982-
2011***

Sasa Loggin presented on behalf of the Terrace Downtown Improvement Area (TDIA) Society.

The process to replace the Business Improvement Area (BIA) bylaw began in the fall of 2016. After the initial bylaw went through first, second, and third reading members of the TDIA spoke out against the bylaw and the process. The TDIA executive met with the members to clarify the process and to find out what the membership wanted from the TDIA. After the meeting the TDIA came back to Council and asked them to defeat the initial bylaw, and that they would return with a request to start the process after further discussions with their membership.

TDIA returned to ask the City of Terrace to restart the process for a new BIA bylaw with levies for property owners based on an annual budget of \$110,000. The budget makes up increased wages for the coordinator, whose hours would increase, and for increased communications between TDIA executive and its membership.

Mayor Leclerc thanked Ms. Loggin for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 076).

MINUTES:

***Regular Council Minutes,
February 14, 2017***

(No. 073)

MOVED/SECONDED that the Regular Council Minutes of February 14, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

CORRESPONDENCE:

***Lenda Girard, Northwest
Community College
Students' Union Local
14BCFS – Request for Letter
of Support***

(No. 074)

***Jason Gouw, Manager,
CCAR, LNG & Central
Services – Aurora LNG
Project***

(No. 075)

***Sasa Loggin, Terrace
Downtown Improvement
Area Society – Request for
Renewal of Bylaw No. 1982-
2011***

(No. 076)

***Stephen Covey & Sara
Myles, Operation Lifesaver –
Rail Safety Week***

(No. 077)

RECESS AND RECONVENE

There was no Old Business.

MOVED/SECONDED that the City of Terrace write a letter of support for the BC Federation of Students' "Don't Close the Doors" campaign, and that copies of the letter be sent to the Minister of Advanced Education, BC Federation of Students, Northwest Community College, and the Northwest Community College Students' Union.

Carried Unanimously.

MOVED/SECONDED that the presentation from Aurora LNG be received for information, and that Northwest Resource Benefits Alliance forward information regarding the RBA to Aurora LNG and request that Aurora LNG writes a letter of support for the RBA to the Premier of British Columbia.

Carried Unanimously.

Councillor Prevost declared a possible conflict of interest due to a business relationship and vacated Chambers.

MOVED/SECONDED that the presentation from the Terrace Downtown Improvement Area Association be received.

Carried Unanimously.

Councillor Prevost returned to the meeting.

MOVED/SECONDED that correspondence regarding Rail Safety Week be received, and that Administration request Operation Lifesaver provide public information sessions in the City of Terrace.

Carried Unanimously.

A short recess was called at 8:40 p.m. and the meeting reconvened at 8:45 p.m. The Communications and Business Development Intern left the meeting at this time.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 078)

MOVED/SECONDED that the February 27, 2017 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole
➤ Development Services Component
February 27, 2017

The following items were discussed at the February 14, 2017 Development Services Component of the Committee of the Whole:

- 1. BUSINESS IMPROVEMENT AREA BYLAW NO. –2017 (TERRACE DOWNTOWN IMPROVEMENT AREA)**
- 2. DEVELOPMENT PERMIT NO. 05-2017 KKBL NO. 605 VENTURES LTD. (3233 & 3235 KALUM STREET, 4602 & 4604 LAZELLE AVENUE)**
- 3. OFF-SITE WORKS AND SERVICES – STUDIO B ARCHITECTS (3233 & 3235 KALUM STREET, 4602 & 4604 LAZELLE AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Division was requested on Item No. 1.

Committee of the Whole
➤ Development Services Component
February 27, 2017

Councillor Prevost declared a possible conflict of interest due to a business relationship and vacated Chambers.

Item No. 1

MOVED/SECONDED that Item No. 1 of the February 27, 2017 Development Services Component of the Committee of the Whole be adopted with the following recommendation:

(No. 079)

- 1. BUSINESS IMPROVEMENT AREA BYLAW NO. –2017 (TERRACE DOWNTOWN IMPROVEMENT AREA)**

It was recommended that a Bylaw to establish a Business Improvement Area in downtown Terrace proceed to Council for consideration, and furthermore that staff be directed to prepare the required notification and advertisements to initiate the thirty (30) day petition period required under Section 212(3) of the Community Charter.

Carried Unanimously.

Councillor Prevost returned to the meeting.

Item Nos. 2, 3

(No. 080)

MOVED/SECONDED that Item Nos. 2 and 3 of the February 27, 2017 Development Services Component of the Committee of the Whole be adopted with the following recommendations:

2. DEVELOPMENT PERMIT NO. 05-2017 KKBL NO. 605 VENTURES LTD. (3233 & 3235 KALUM STREET, 4602 & 4604 LAZELLE AVENUE)

It was recommended that Development Permit No. 05-2017 be issued, as amended, to KKBL No. 605 Ventures Ltd. for the property legally described as Lot 14, Block 2, District Lot 361, Range 5, Coast District, Plan 972, Lot 13, Block 2, District Lot 361, Range 5, Coast District, Plan 972, Lot A (Plan 3625), Block 2, District Lot 361, Range 5, Coast District, Plan 927, Lot B (Plan 3685), Block 2, District Lot 361, Range 5, Coast District, Plan 972 (3233 & 3235 Kalum Street, 4602 & 4604 Lazelle Avenue) to permit the construction of a new office building.

3. OFF-SITE WORKS AND SERVICES – STUDIO B ARCHITECTS (3233 & 3235 KALUM STREET, 4602 & 4604 LAZELLE AVENUE)

It was recommended that Off-site Works and Services be completed for the construction of infrastructure on Kalum Street and Lazelle Avenue to permit the development of a commercial building as well as improvements to the associated accesses. Off-site works are to be completed as per Schedule "A" and Schedule "B" provided by Studio B Architects at the February 27, 2017 Development Services Component of the Committee of the Whole meeting.

Carried Unanimously.

Committee of the Whole
➤ Development Services
Component
February 8, 2017

(No. 081)

MOVED/SECONDED that the February 8, 2017 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:

1. DOWNTOWN PARKING STUDY – FOCUSED DISCUSSION

There were no recommendations.

Carried Unanimously.

**Committee of the Whole
February 16, 2017**

(No. 082)

MOVED/SECONDED that the February 16, 2017 Committee of the Whole report be adopted with the following recommendation:

**1. DEBBIE LETAWSKI – CITY REPRESENTATIVE ON
KERMODEI TOURISM SOCIETY BOARD**

There were no recommendations.

Carried Unanimously.

**COMMITTEE REPORTS (FOR
INFORMATION ONLY):**

**Committee of the Whole
➤ Development Services
Component
February 14, 2017**

(No. 083)

MOVED/SECONDED that the February 14, 2017 Committee of the Whole (Development Services Component) report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

**Memo – Chief Administrative
Officer, NCLGA Resolutions**

(No. 084)

MOVED/SECONDED the City of Terrace bring forward the following to the North Central Local Government Association's Annual General Meeting for consideration:

WHEREAS a primary source of a regional hospital district under the Hospital District Act is to establish, acquire, construct, reconstruct, enlarge, operate and maintain hospitals and hospital facilities;

AND WHEREAS the current practice is that long-term capital infrastructure projects are financed based on a cost-sharing formula of 60% the Province and 40% the Regional Hospital Districts, which creates an inequitable burden on rural hospital districts;

THEREFORE BE IT RESOLVED that the NCLGA lobby the Provincial Government to formally establish a reduced expected rate for rural Regional Hospital Districts below the current standard of 40% as their contribution to capital infrastructure projects.

And

WHEREAS the resource sector is the corner stone of the economies for most rural communities and modern health care is crucial to attracting new investment, a workforce, and securing quality of life for rural residents;

AND WHEREAS the BC Forest Safety Ombudsman's report on Helicopter Emergency Medical Services has identified that rural communities are negatively affected by an inadequate emergency transportation system;

THEREFORE BE IT RESOLVED that the NCLGA lobby the Provincial Government to adopt the BC Forest Safety Ombudsman recommendations on "Helicopter Emergency Medical Services" including mandating a legislated one-hour timeline for every resident of the Province to have access to Trauma 3 Level of care.

Carried Unanimously.

***Memo – Corporate
Administrator, Kermodei
Tourism Society – Operating
Agreement***

(No. 085)

MOVED/SECONDED that the City of Terrace renew the Operating Agreement with Kermodei Tourism Society for another three-year term to provide tourism services including product development, coordination of destination management, marketing and visitor services, including the operation of the Terrace Visitor Centre, to December 31, 2019.

Carried Unanimously.

***Memo – Senior Building
Inspector, January 2017
Building Synopsis***

(No. 086)

MOVED/SECONDED that January 2017 Building Synopsis be received.

Carried Unanimously.

***February 14, 2017 Public
Hearing Report (For
Information Only)***

(No. 087)

MOVED/SECONDED that February 14, 2017 Public Hearing Report be received for information only.

Carried Unanimously.

BYLAWS:

City of Terrace Business Improvement Area Bylaw, Project No. ADP-02-1703 (First, Second, Third Reading)

(No. 088)

Councillor Prevost declared a possible conflict of interest due to a business relationship and vacated Chambers.

MOVED/SECONDED that the City of Terrace Business Improvement Area Bylaw, Project No. ADP-02-1703 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

Councillor Prevost returned to the meeting.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Councillor Bujtas reported on the Regional District of Kitimat-Stikine.

Mayor Leclerc – Reconciliation

Mayor Leclerc reported on the upcoming Reconciliation Canada Workshop.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Tyers

Councillor Tyers reported on the upcoming Kermodei Tourism Society Annual General Meeting.

Councillor Prevost

Councillor Prevost reported on the Heritage Day Celebration, the upcoming Terrace Community Resources Fair, and Hobiye.

Councillor Christiansen

Councillor Christiansen reported on the Rio Tinto tour.

Mayor Leclerc

Mayor Leclerc reported on the Mayors' Caucus and the meetings with Minister Barnett and Minister Rustad.

Councillor Downie

Councillor Downie reported on the Rio Tinto tour, the upcoming Riverboat Days Society Annual General Meeting, and the upcoming Terrace Community Resources Fair.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the February 27, 2017 Regular Meeting of Council be now adjourned.

(No. 089)

Carried Unanimously.

The meeting adjourned 9:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk