

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, APRIL 10, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, and S. Tyers. Councillors B. Downie and M. Prevost were absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, B. Doddridge, Communications and Business Development Intern, and A. Thompson, Clerk.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:15 p.m. – Move to In-
Camera Special Council
(No. 127)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter (to discuss matters relating to negotiations for Municipal services).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Dwayne Sheppard, Terrace
Search and Rescue –
Request for Letter of Support***

Dwayne Sheppard, President of Terrace Search and Rescue (TSAR) asked for a letter of support from the City for their application to Emergency Management BC. They are applying to be authorized to use a new system known as Human External Transport System (HETS). HETS utilizes trained volunteers and helicopter equipment and is certified by Transport Canada.

TSAR has received support from a number of organizations and believe the City's support would benefit their application.

This system would be used with the local helicopter provider. Mr. Sheppard clarified that the new rescue system would be implemented with this application, they are not fundraising for this equipment.

Mayor Leclerc thanked Mr. Sheppard for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 132).

Tony Walker – Request for Display on Grand Trunk Pathway

Tony Walker introduced a group of Grade 6 students from Uplands Elementary School who wish to create a scale design of the solar system on the Grand Trunk Pathway. They demonstrated how difficult it can be to put the full scale of the solar system into perspective. They asked for permission to mark out the solar system on the pavement of the Grand Trunk Pathway using chalk, paint, and eventually plaques. This would be done at no cost to the City and they do not believe it would result in maintenance costs to the City. Recognizing the amount of interpretive material on the Grand Trunk Pathway already, they would like to put a webpage on the City's website regarding the solar system as well.

Mayor Leclerc thanked Mr. Walker and the students for their presentation and presented them with pins commemorating Terrace's 90th Anniversary. She advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 133).

MINUTES:

Regular Council Minutes, March 27, 2017

(No. 131)

MOVED/SECONDED that the Regular Council Minutes of March 27, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no Old Business.

CORRESPONDENCE:

Dwayne Sheppard, Terrace Search and Rescue – Request for Letter of Support

(No. 132)

MOVED/SECONDED that the City write a letter to support Terrace Search and Rescue’s application to Emergency Management BC to approve the use of the Human External Transport System.

Carried Unanimously.

Tony Walker – Request for Display on Grand Trunk Pathway

(No. 133)

MOVED/SECONDED that the Administration work with Grade 6 students from Uplands Elementary School regarding the installation of a display of the solar system on the Grand Trunk Pathway.

Carried Unanimously.

Federation of Canadian Municipalities – Legal Defense Fund

(No. 134)

MOVED/SECONDED that the City contribute to the Federation of Canadian Municipalities Legal Defense Fund through a payment of \$277.39 to come from Council Unbudgeted.

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 135)

MOVED/SECONDED that the April 10, 2017 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole
➤ **Development Services Component**
April 10, 2017

The following items were discussed at the April 10, 2017 Development Services Component of the Committee of the Whole:

- 1. LIQUOR LICENSE AMENDMENT (SHERWOOD MOUNTAIN BREWHOUSE LTD.)**
- 2. BUSINESS IMPROVEMENT AREA BYLAW NO. 2126-2017 (TERRACE DOWNTOWN IMPROVEMENT AREA SOCIETY)**
- 3. DEVELOPMENT PERMIT NO. 08-2017 – WIEBE CONTRACTING LTD. (5502 LLOYDE STREET)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole
➤ **Development Services**
Component
April 10, 2017

(No. 136)

MOVED/SECONDED that the April 10, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

1. LIQUOR LICENSE AMENDMENT (SHERWOOD MOUNTAIN BREWHOUSE LTD.)

It was recommended at that Council pass the following resolution with respect to the application for the above named amendment:

Be it resolved that:

- 1. The City of Terrace recommends the amendment of the license for the following reasons:
 - a) There were limited responses from adjacent residential and commercial property owners/tenants;*
 - b) Concerns expressed by the R.C.M.P. will be addressed through a property security plan and developing the fenced patio areas as per LCLB requirements; and*
 - c) The amendment is in accordance with City of Terrace Policy No. 83 – Liquor Licensing Application Process procedure.**
- 2. The Council’s comments on the prescribed considerations are as follows:
 - a) The impact on the community, including traffic volumes and patterns will be negligible given the establishment already exists and this application does not represent a significant change in operations.*
 - b) The potential for noise impacts, if the application is approved, will be negligible.**
- 3. A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property. The notice gave the date, time, and location of the hearing to give the local residents an opportunity to voice their opinions. The hearing was held at the Council meeting on March 27, 2017. There was only one verbal submission from the public.*

2. BUSINESS IMPROVEMENT AREA BYLAW NO. 2126-2017 (TERRACE DOWNTOWN IMPROVEMENT AREA SOCIETY)

It was recommended that the bylaw to establish a Business Improvement Area in downtown Terrace proceed to Council for consideration.

3. DEVELOPMENT PERMIT NO. 08-2017 – WIEBE CONTRACTING LTD. (5502 LLOYDE STREET)

It was recommended that Development Permit No. 08-2017 be issued to Wiebe Contracting Ltd. for the property legally described as Lot B, District Lot 1704, Range 5, Coast District, Plan 4653 (5502 Lloyd Avenue) to permit construction of an addition to the existing principal industrial building.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services Component**
March 27, 2017

MOVED/SECONDED that the March 27, 2017 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 137)

SPECIAL REPORTS:

Memo – Chief Administrative Officer, Memorandum of Understanding Amendment – Northwest BC Resource Benefits Alliance (March 24, 2017 Version)

MOVED/SECONDED that Council approve the Memorandum of Understanding Amendment (MOU) for the Northwest BC Resource Benefits Alliance dated March 24, 2017; and that the Mayor execute the MOU on behalf of the City of Terrace.

Carried Unanimously.

(No. 138)

Memo – Director of Development Services, Amendment to Business Licence Bylaw No. 2112-2016

MOVED/SECONDED the bylaw to amend Business Licence Bylaw No. 2112-2016 proceed to Council for consideration.

Carried Unanimously.

(No. 139)

***Youth Advisory Committee
Minutes, March 5, 2017***

MOVED/SECONDED that the March 5, 2017 Youth Advisory Committee Minutes be received.

(No. 140)

Carried Unanimously.

***Housing Committee Minutes,
April 5, 2017***

MOVED/SECONDED that the April 5, 2017 Housing Committee Minutes be received.

(No. 141)

Carried Unanimously.

***Memo – Senior Building
Inspector, March 2017
Building Synopsis***

MOVED/SECONDED that the March 2017 Building Synopsis be received.

(No. 142)

Carried Unanimously.

***March 27, 2017 Parcel Tax
Roll Review Panel Report (For
Information Only)***

MOVED/SECONDED that the March 27, 2017 Parcel Tax Roll Review Panel report be received for information only.

(No. 143)

Carried Unanimously.

BYLAWS:

***City of Terrace Business
Improvement Area Bylaw,
Project No. ADP-02-1703
(Adoption)***

MOVED/SECONDED that City of Terrace Business Improvement Area Bylaw, Project No. ADP-02-1703 be read by title only and adopted.

(No. 144)

Carried Unanimously.

***Temporary Loan Bylaw,
Project No. ADP-02-1704
(Adoption)***

MOVED/SECONDED that Temporary Loan Bylaw, Project No. ADP-02-1704 be read by title only and adopted.

(No. 145)

Carried Unanimously.

***Business Licence Bylaw
Amendment Bylaw, Project
No. ADP-02-1705
(First, Second, and Third
Reading)***

MOVED/SECONDED that Business Licence Bylaw Amendment Bylaw, Project No. ADP-02-1705 be ready by title only and passed in its first, second, and third reading.

(No. 146)

Carried Unanimously.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no report from the Regional District of Kitimat-Stikine.

Councillor S. Tyers

Councillor Tyers recently hosted an event in the Multi-purpose Room at the Terrace Sportsplex and pointed out the sound from the fan is disruptive and loud. Administration was directed to investigate changes to improve the sound in that room.

REPORTS ON COUNCIL ACTIVITIES:

Councillor L. Christiansen

Councillor Christiansen reported on the Reconciliation Workshop, Terrace & District Museum Society's Annual General Meeting, and the City's annual Volunteer Appreciation Dinner.

Mayor C. Leclerc

(No. 147)

MOVED/SECONDED that the City of Terrace form a committee with the Kitselas and Kitsumkalum First Nations to fly all three flags together somewhere in the City of Terrace.

Carried Unanimously.

Mayor Leclerc reported on the Council of Forest Industries (COFI) Annual meeting and the Skeena 4H Public Speaking Contest.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There were no questions from the Media or the Audience.

ADJOURNMENT

(No. 148)

MOVED/SECONDED that the April 10, 2017 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned 8:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk