

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, SEPTEMBER 11, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, L. Greenlaw, Director of Finance, T. Irwin, City Planner, B. Doddridge, Communications and Business Development Officer, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 331)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a), (c) and (k) of the Community Charter (to discuss personnel, labour relations, and municipal services).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***David Hansen, Northwest
Community Service – Grow
Local Update***

Mayor Leclerc welcomed David Hansen of Northwest Community Service to the Council Meeting.

Mr. Hansen addressed Council. Grow Local is a provincially funded initiative to increase community food security. Grow Local has been working with low income families and seniors to install raised garden beds and increase food growing knowledge in the community. Grow Local has built 45 garden boxes in 39 locations throughout the community. They have had the support of New Haven Ventures, Just Cut It Sawmilling, Home Hardware, JL's Excavating, West Coast Seeds, The Spotted Horse Nursery, and The City of Terrace.

Mr. Hansen is sub-contracting to the Kermode Friendship Society. In doing this, they have successfully been able to partner with the Grow Local program to get people who are at risk of homelessness connected to the labour market.

Garden boxes were successfully built at a number of daycares in town in order to make connections with children.

For next spring, Grow Local has enough in their budget to go back and re-seed the existing boxes. Mr. Hansen is hoping the program will eventually be up scaled in the future. This project has been a great initiative to promote food security in the area.

Mr. Hansen thanked the Provincial Government and the City of Terrace for their support.

Mayor Leclerc thanked Mr. Hansen for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 333).

MINUTES:

***Regular Council Minutes,
August 28, 2017***

(No. 332)

MOVED/SECONDED that the Regular Council Minutes of August 28, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***David Hansen, Northwest
Community Service – Grow
Local Update***

(No. 333)

MOVED/SECONDED that the presentation from Northwest Community Service be received for information.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

(No. 334)

MOVED/SECONDED that the September 11, 2017 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole

- ***Finance, Personnel, & Administration Component***
- September 11, 2017***

The following item was discussed at the September 11, 2017 Finance, Personnel, & Administration Component of the Committee of the Whole:

1. 2018 PERMISSIVE TAX EXEMPTIONS

Committee of the Whole

- ***Development Services Component***
- September 11, 2017***

The following item was discussed at the September 11, 2017 Development Services Component of the Committee of the Whole:

1. PUBLIC INPUT HEARING FOR AMENDMENT TO LIQUOR LICENCE – MUMFORD’S BEER HOUSE & GRILL (HUNDIAL HOLDINGS LTD.)

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole

- ***Finance, Personnel, & Administration Component***
- September 11, 2017***

Councillor Tyers declared a conflict of interest due to her employment and vacated chambers.

MOVED/SECONDED that the September 11, 2017 Finance, Personnel, & Administration Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 335)

1. 2018 PERMISSIVE TAX EXEMPTIONS

It was recommended that staff prepare the 2018 one year Permissive Tax Exemption Bylaw with the following exemptions:

<i>Salvation Army</i>	<i>3236 Kalum</i>	<i>Thrift shop</i>
<i>Womens' Aux to Hospital</i>	<i>4544 Lazelle</i>	<i>Thrift shop</i>
<i>Seventh Day Adventists (All Nations Centre)</i>	<i>3312 Sparks</i>	<i>Soup kitchen; excluding proportion allowed for rental</i>
<i>Terrace Cerebral Palsy Association (Terrace Child Dev.)</i>	<i>2510 Eby</i>	<i>Child Development Centre; excluding for-profit daycare improvements</i>
<i>Terrace Child Development Centre</i>	<i>4665 Park</i>	<i>Child Development Centre</i>
<i>Terrace Curling Association</i>	<i>3210 School</i>	<i>Curling rink; excluding 1.5% of improvements leased out for business</i>
<i>Terrace Little Theatre Society</i>	<i>3625 Kalum</i>	<i>Theatre</i>
<i>Terrace & District Community Services</i>	<i>3219 Eby</i>	<i>Office building; excluding portion rented out for profit</i>
<i>Terrace & District Community Services</i>	<i>4530 Lakelse</i>	<i>Choices program location</i>
<i>Terrace & District Community Services</i>	<i>3221 Eby</i>	<i>Annex to office building; youth outreach programs</i>
<i>Terrace & District Community Services</i>	<i>4832 Loen</i>	<i>Group home</i>
<i>Terrace & District Community Services</i>	<i>2806 Eby</i>	<i>Group home</i>
<i>Terrace & District Community Services</i>	<i>4650 Davis</i>	<i>Group home</i>
<i>Terrace & District Community Services</i>	<i>4823 Graham</i>	<i>Group home</i>
<i>Terrace & District Community Services</i>	<i>4904 Medeek</i>	<i>Group home</i>
<i>Terrace & District Community Services</i>	<i>4903 Medeek</i>	<i>Group home</i>

And that the following exemptions be denied:

- *Seventh Day Adventists Church – A-B 5401 McConnell, land next to Church.*
- *Terrace Day Care Society – 3425 Kalum Street, Daycare.*
- *Terrace & District Community Services – 4830 Hwy 16 W, Cedars Motel.*

Carried Unanimously.

Councillor Tyers returned to the meeting.

Committee of the Whole
➤ **Development Services**
Component
September 11, 2017

(No. 336)

Mayor Leclerc declared a family related conflict of interest and vacated chambers.

MOVED/SECONDED that the September 11, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. PUBLIC INPUT HEARING FOR AMENDMENT TO LIQUOR LICENCE – MUMFORD’S BEER HOUSE & GRILL (HUNDIAL HOLDINGS LTD.)

There were no recommendations at this time.

Carried Unanimously.

Mayor Leclerc returned to the meeting.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

SPECIAL REPORTS:

Memo – Chief Administrative Officer, Terms of Reference – Thornhill/City of Terrace Governance Study

(No. 337)

MOVED/SECONDED that Council support submitting a joint Regional District of Kitimat-Stikine/City of Terrace request to the Ministry of Municipal Affairs and Housing to approve and provide a funding grant for a Phase 2 Thornhill/City of Terrace Governance Study,

and further that Council approve the Terms of Reference for the Thornhill/City of Terrace Governance Study prepared by Victoria Consulting Network Ltd.

Carried Unanimously.

Memo – Director of Finance, Municipal Insurance Association: 2017 Voting Delegates

(No. 338)

MOVED/SECONDED that Council appoint Councillor Michael Prevost as a voting delegate and Councillors Stacey Tyers and Sean Bujtas as alternates to vote at the Annual General meeting of the Municipal Insurance Association of British Columbia to be held on Tuesday, September 26, 2017.

Carried Unanimously.

***Memo – Director of Finance,
Flow-Through Charitable
Donations***

(No. 339)

MOVED/SECONDED that Council grant permission to issue a charitable donation receipt to Progressive Ventures Construction for an \$18,900.00 donation to the Splash Park.

Carried Unanimously.

***Memo – Executive Assistant,
Approval for Travel –
Politics, Policies & Priorities
Conference***

(No. 340)

MOVED/SECONDED that Council approve travel for 3 members of Council to attend the Politics, Policies & Priorities Conference at a maximum cost of \$960.00/person and the funds to come out of Council's Unallocated Travel Budget for 2017.

Carried Unanimously.

BYLAWS:

**NEW BUSINESS FROM
COUNCIL:**

***Greyhound's Proposed
Cancellation of Service***

(No. 341)

MOVED/SECONDED that Council support in principle a late resolution to the Union of British Columbia Municipalities opposing Greyhound's proposal to cancel services in Northern BC.

Carried Unanimously.

Summer Council Meetings

A conversation was raised around decreasing the number of Council meetings over the summer months. Council decided to keep the Council meeting schedule as is.

Additional Hotel Room Tax

Councillor Tyers raised the issue of the need for an Additional Hotel Room Tax.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Downie

Councillor Downie reported on the Rotary Splash Park.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 342)

MOVED/SECONDED that the September 11, 2017 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Sections 90(1)(c) and (k) of the Community Charter to discuss matters relating to labour relations and negotiations for municipal services.

Carried Unanimously.

The meeting adjourned 9:35 p.m.

CERTIFIED CORRECT:

Mayor

Clerk