

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MARCH 12, 2018 AT 7:35 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, and S. Tyers. Councillor M. Prevost was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, T. Irwin, City Planner, D. Myles, Economic Development Manager, K. Newman, City Planner III, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:15 p.m. – Move to In-
Camera Special Council
(No. 087)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Meredith Skimson and
Angela Petty, École Jack
Cook – Request for Letter of
Support***

Mayor Leclerc welcomed Ms. Skimson and Ms. Petty of the parent association of École Jack Cook to the Council meeting.

École Jack Cook has been renting their current building from Coast Mountains School District 82 for many years. They want to expand their programming but the building has limitations preventing them from doing so.

There are currently 42 students enrolled at École Jack Cook. There are 3 multi-level classes ranging from kindergarten to grade 6.

Some of the deficiencies in the building include crowded entrance ways, narrow hallways, lack of storage space, inadequate access to the fire exits, asbestos filled walls, cracks, mould, leaking ceilings, water damage, heat damage, peeling paint, dangerous heat sources, and a 150 square foot kitchen that also functions as a resource room, staff room, meeting room, and prep room.

The future vision for École Jack Cook is a new school building with adequate space to grow. The parent association of École Jack Cook would like the new facility to be a LEED certified building that can offer a variety of francophone services. They want to be the northern hub for linguistics.

École Jack Cook contributes to the diversity of the city. The availability of a francophone school is a major consideration for certain families moving to Terrace. Terrace has a competitive advantage over neighbouring communities because it has the only francophone school in Northern BC besides Prince George.

Many of the families and staff at École Jack Cook relocated to Terrace because of the availability of public francophone education. The new school would act as a workforce recruitment tool as its unique francophone education brings in families from across the Province.

The parent association of École Jack Cook needs to secure appropriate land for the new school. They want to work with the City on future planning. They will be approaching the Conseil Scolaire Francophone de Colombie-Britannique (CSF) and the Ministry of Education with their request for a new school. They asked that the City write them a letter of support to build a new francophone school in the community.

Mayor Leclerc thanked Ms. Skimson and Ms. Petty for their presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 092).

**Rob Dykman, Terrace
Business Resource Centre –
Request for Letter of Support**

Mayor Leclerc welcomed Rob Dykman to the Council meeting.

Minerals North was successfully held in Terrace in 2007 and 2013. New accommodation and restaurant options make Terrace the ideal location to host a conference of this size. In previous years restaurants, hotels, and rental vehicle companies profited from this conference.

The net profits in 2007 were \$85,000 and the net profits in 2013 were \$25,000. Excess funds are distributed within the community to mining related activities.

Mr. Dykman asked that the City write a letter of support to accompany their application to host Minerals North 2020 in Terrace and for the use of the Sportsplex over the duration of the conference at no cost to the Minerals North Committee.

The letter of support is required on or before March 31, 2018.

Mayor Leclerc thanked Mr. Dykman for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 093).

MINUTES:

***Regular Council Minutes,
February 26, 2018***

(No. 091)

MOVED/SECONDED that the Regular Council Minutes of February 26, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

**Meredith Skimson and
Angela Petty, École Jack
Cook – Request for Letter of
Support**

(No. 092)

MOVED/SECONDED that the City of Terrace write a letter of support for the parent association of École Jack Cook to build a new public francophone school in Terrace.

Carried Unanimously.

**Rob Dykman, Terrace
Business Resource Centre –
Request for Letter of Support**

(No. 093)

MOVED/SECONDED that the request from the Business Resource Centre for a letter of support to host Minerals North 2020 and their request to waive the facility rental fees for the event be referred to staff.

Carried Unanimously.

**Nathan Cullen, Skeena-
Bulkley Valley MP – Request
for Letter of Support**

(No. 094)

MOVED/SECONDED that the City of Terrace write a letter of support to Nathan Cullen to work with the Federal Government on creating a long term solution regarding transportation options on Highway 16 and that this letter be copied to the Provincial Government.

Carried Unanimously.

COMMITTEE REPORTS:

**Committee of the Whole
➤ February 27, 2018**

(No. 095)

MOVED/SECONDED that the February 27, 2018 Committee of the Whole report be adopted with the following recommendation:

1. KITIMAT SO₂ EMISSIONS AND MONITORING

There were no recommendations.

Carried Unanimously.

**Committee of the Whole
➤ February 28, 2018**

(No. 096)

MOVED/SECONDED that the February 28, 2018 Committee of the Whole report be adopted with the following recommendation:

**1. KITIMAT VALLEY INSTITUTE LABOUR MARKET
PROJECT REPORT RELEASE**

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ **March 6, 2018**

(No. 097)

MOVED/SECONDED that the March 6, 2018 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE & DISTRICT AQUATIC CENTRE RENEWAL PROJECT UPDATE

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

There were no Committee Reports (For Information Only).

SPECIAL REPORTS:

Memo – Economic Development Manager, 2017 Economic Development Performance Measures

MOVED/SECONDED that Council receive the second 2017 Economic Development Performance Measures report for information.

(No. 098)

Carried Unanimously.

The Economic Development Officer left the meeting.

Memo – Chief Administrative Office, Greater Terrace/Thornhill Governance Study Next Steps

MOVED/SECONDED that the update on the Greater Terrace/Thornhill Governance Study next steps be received for information.

(No. 099)

Carried Unanimously.

Memo – City Planner, Heritage Site Recognition

MOVED/SECONDED that Council include on the Community Heritage Register the WWII era sites containing the gunnery backstop and ammunition bunkers located at the Northwest Regional Airport and the site of reserve gas tanks within the Duncan K Kerr Memorial Park.

(No. 100)

Carried Unanimously.

Memo – City Planner, Green Thumb Society – Requests to Council

(No. 101)

MOVED/SECONDED that Council allocate funding for the comprehensive general liability portion of the Green Thumb Garden Society Insurance, totalling just under \$700 annually.

Carried Unanimously.

(No. 102-D)

MOVED/SECONDED that horticultural sales, including those of garden produce, value added or related items (bulbs, canes, jams, pickles, etc.) not be permitted as a means of fundraising for Terrace community gardens. This recommendation applies to both individual and collective plots.

Defeated.

(No. 103)

MOVED/SECONDED that the Green Thumb Garden Society be allowed to sell non-edible products from the garden twice a year as a fundraiser for the Society.

Carried Unanimously.

Memo – Director of Development Services, Allocation of funds from the Affordable Housing Reserve Fund (AHRF) for the Rapid Response to Homelessness (RRH) project at 4523 Olson Avenue

(No. 104-D)

MOVED/SECONDED that Council approve the allocation from the Affordable Housing Reserve Fund (AHRF) of up to \$75,000 to support the development of the Rapid Response to Homelessness (RRH) affordable housing project to be constructed on the City-owned property at 4523 Olson Avenue.

Defeated.

(No. 105)

MOVED/SECONDED that Administration provide more details on the Rapid Response to Homelessness (RRH) affordable housing project and associated costs to determine what costs, if any, are eligible to be funded through the Affordable Housing Reserve Fund.

Carried Unanimously.

BYLAWS:

There were no Bylaws.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no report on the Regional District of Kitimat- Stikine.

LNG Meetings at the Prime Minister's Office in Ottawa – Approval for Travel

MOVED/SECONDED that Council approve travel for Mayor Leclerc to attend the LNG meetings in Ottawa at a cost of approximately \$2,100 to come from Council Unbudgeted Travel.

(No. 106)

Carried Unanimously.

REPORTS ON COUNCIL ACTIVITIES:

Mayor Leclerc

Mayor Leclerc reported on the Alta Gas tour, the Downtown Plan Design Guidelines workshops, International Women's Day events at NWCC and the Terrace Women's Resource Centre, and the 2018 UNBC Travelling Healthcare Road Show.

Councillor Christiansen

Councillor Christiansen reported on the Alta Gas tour.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There was one question from the Media.

ADJOURNMENT

(No. 107)

MOVED/SECONDED that the March 12, 2018 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter to discuss matters relating to personnel.

Carried Unanimously.

The meeting adjourned 9:55 p.m.

CERTIFIED CORRECT:

Mayor

Clerk