

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, AUGUST 27, 2018 AT 7:30 P.M.**

Deputy Mayor M. Prevost presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, and B. Downie. Mayor C. Leclerc and Councillor S. Tyers were absent. Also in attendance were A. Thompson, Deputy Chief Administrative Officer and Clerk, D. Block, Director of Development Services, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 304)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (e) of the Community Charter (to discuss matters relating to land).

Carried Unanimously.

REGULAR MEETING:

Deputy Mayor Prevost acknowledged that the meeting was being held on the traditional unceded territory of the Tsimshian First Nation. He also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Mo Takhar – Recognition of
Service***

Deputy Mayor Prevost provided an introduction of Mr. Takhar. Council acknowledged Mr. Takhar's many contributions to the City of Terrace. Mr. Takhar has been involved in numerous community organizations and events since he and his family moved to Terrace in 1970.

Mr. Takhar served on Terrace City Council for approximately 10 years.

In 2006, Mr. Takhar was awarded the Order of Terrace.

Council recognized Mr. Takhar's various contributions to the City and thanked him for his outstanding service.

Deputy Mayor Prevost read a letter that was received from former Mayor Helmet Giesbrecht. After over forty years in Terrace Mr. Takhar is moving out of town.

MINUTES:

***Regular Council Minutes,
August 13, 2018***

(No. 309)

MOVED/SECONDED that the Regular Council Minutes of August 13, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the August 27, 2018 Regular Council Meeting convene into Committee of the Whole.

(No. 310)

Carried Unanimously.

***Committee of the Whole
Development Services
Component
August 27, 2018***

The following item was discussed at the August 27, 2018 Development Services Component of the Committee of the Whole:

**1. DOWNTOWN ACTION PLAN AND URBAN DESIGN
GUIDELINES**

COMMITTEE REPORTS:

**Committee of the Whole
Development Services
Component
August 27, 2018**

(No. 311)

It was recommended that the Committee now rise and report.

MOVED/SECONDED that the August 27, 2018 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:

2. DOWNTOWN ACTION PLAN AND URBAN DESIGN GUIDELINES

It was recommended that Bylaw to amend the Official Community Plan, Bylaw No. 2142-2018, by removing Appendix C "Downtown Design Guidelines" and Appendix G "Downtown Plan" and replacing them with Appendix C "Downtown Action Plan and Urban Design Guidelines" and renumbering Appendix H as Appendix G proceed to Council for consideration.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

**Committee of the Whole
➤ Development Services
Component
August 13, 2018**

(No. 312)

MOVED/SECONDED that the August 13, 2018 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously

SPECIAL REPORTS:

**Memo – Corporate
Administrator, Amendment
to City of Terrace
Management Staff Bylaw No.
1900-2007**

(No. 313)

MOVED/SECONDED that City of Terrace Management Staff Amendment Bylaw, amending Bylaw No. 1900-2007, proceed for first, second, and third readings.

Carried Unanimously.

***Memo – Director of Finance,
Municipal Insurance
Association: 2018 Voting
Delegates***

(No. 314)

MOVED/SECONDED that Council appoint Councillor Brian Downie as a voting delegate and Councillors Sean Bujtas and Lynne Christiansen as alternates to vote at the Annual General Meeting of the Municipal Insurance Association of British Columbia to be held on Tuesday, September 11, 2018.

Carried Unanimously.

***Safe Needle Disposal Task
Force Minutes,
August 1, 2018***

(No. 315)

MOVED/SECONDED that the August 1, 2018 minutes from the Safe Needle Disposal Task Force be received.

Carried Unanimously.

BYLAWS:

***City of Terrace Management
Staff Bylaw Amendment
Bylaw, Project No. ADP-02-
1809
(First, Second, and Third
Reading)***

(No. 316)

MOVED/SECONDED that City of Terrace Management Staff Bylaw Amendment Bylaw, Project No. ADP-02-1809 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

***Official Community Plan
Amendment
(Downtown Action Plan)
Bylaw, Project No. ADP-02-
1810
(First and Second Reading)***

(No. 317)

MOVED/SECONDED that Official Community Plan Amendment (Downtown Action Plan) Bylaw, Project No. ADP-02-1810 be read by title only and passed in its first and second reading.

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

Councillor Cordeiro and Councillor Bujtas reported on the Regional District of Kitimat-Stikine.

**REPORTS ON COUNCIL
ACTIVITIES:**

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the August 27, 2018 Regular Meeting of Council be now adjourned.

(No. 318)

Carried Unanimously.

The meeting adjourned 8:10 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk