

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, AUGUST 26, 2019 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, J. McCallum-Miller, and E. Ramsay. Councillor B. Downie was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, L. Greenlaw, Director of Finance, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

**Meeting Called to Order at
6:15 p.m. – Move to In-
Camera Special Council**

(No. 364)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (b) and (2) (b) of the Community Charter (to discuss matters relating to personnel and negotiations between the municipality and the provincial government).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca. The past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations & Guests.

MINUTES:

**Regular Council Minutes,
August 12, 2019**

(No. 370)

MOVED/SECONDED that the Regular Council Minutes of August 12, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the August 26, 2019 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

(No. 371)

**Committee of the Whole
Development Services
Component**

The following items were discussed at the August 26, 2019 Development Services Component of the Committee of the Whole:

➤ **August 26, 2019**

**1. APPLICATION FOR NEW STOREFRONT CANNABIS
RETAIL SALES LICENSE – HIVE CANNABIS INC.
(3227 KALUM STREET)**

**2. DEVELOPMENT PERMIT NO. 14-2019 – 1183840 B.C.
LTD. (4620 KEITH AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

**Committee of the Whole
Development Services
Component**

Division was requested.

➤ **August 26, 2019**

MOVED/SECONDED that Item No. 1 of the August 26, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

Item. No. 1

**1. APPLICATION FOR NEW STOREFRONT CANNABIS
RETAIL SALES LICENSE – HIVE CANNABIS INC.
(3227 KALUM STREET)**

It was recommended that Council pass the following resolution:

(No. 372)

Be it resolved that:

1. The City of Terrace Council recommends the approval of the license for the following reasons:

a) There were several responses received from adjacent property owners:

- Two (2) responses indicated concerns with late operating hours and issues related to vagrancy, vandalism and loitering;
- Fourteen (14) signatures were collected from adjacent businesses supporting the application; and

- Three (3) signatures were collected from adjacent businesses stating a neutral opinion on the application.
 - b) The R.C.M.P. has stated only minor concerns with regard to the location of the proposed retail store being in close proximity to the Happy Gang Centre, which is noted as a location of ongoing loitering;
 - c) The impact on the community if the application is approved is expected to be negligible provided specific site and security improvements are completed; and
 - d) The application is in accordance with City of Terrace Policy No. 83 - Liquor and Cannabis Licensing Application Process.
2. A public notice of hearing was sent out to the owners of all properties within 100 metres of the subject property and a notice was placed in the local newspaper. The notices gave the date, time, and location of the public input hearing to give the public an opportunity to voice their opinions. The hearing was held at the Council meeting on August 12, 2019.

Carried.

Councillor Ramsay and Councillor Christiansen wished to be recorded as opposed.

MOVED/SECONDED that Item. No. 2 of the August 26, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

Item No. 2

(No. 373)

2. DEVELOPMENT PERMIT NO. 14-2019 – 1183840 B.C. LTD. (4620 KEITH AVENUE)

It was recommended that Development Permit No. 14-2019 be issued to 1183840 B.C. Ltd. for the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 12067 (4620 Keith Avenue) to permit the renovation and an addition to the existing building for use as a veterinary clinic.

Carried Unanimously.

Committee of the Whole
➤ August 15, 2019

(No. 374)

MOVED/SECONDED that the August 15, 2019 Committee of the Whole report be adopted with the following recommendation:

1. SITUATION TABLE MODEL PRESENTATION

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS
(FOR INFORMATION ONLY):

There were no Committee Reports (For Information Only).

SPECIAL REPORTS:

**Memo – Director of Finance,
Capital Project Update**

(No. 375)

Councillor McCallum-Miller left the meeting.

MOVED/SECONDED that the Capital Project Update report for July 2019 be received for information.

Carried Unanimously.

**Memo – Director of
Development Services,
Subdivision & Development
Bylaw No. 1591-1997 –
Amendment to "Schedule A
– Levels of Service" for
Road Construction
Standards at Time of
Subdivision or Development**

(No. 376)

Councillor McCallum-Miller returned to the meeting.

MOVED/SECONDED that that the City of Terrace consider first, second, and third reading of a bylaw to amend Subdivision & Development Bylaw No. 1591-1997 to amend Schedule A – Levels of Service to delete all sections that provide for gravel standard road surface.

Carried Unanimously.

**Memo – Corporate
Administrator, Proposed
Change to Terrace & District
Museum Society Bylaws**

(No. 377)

MOVED/SECONDED that Council approve the proposed change to the Terrace & District Museum Society Bylaw to replace a portion of 11.2 – Bylaws to read "The Society shall operate the museum on behalf of the community of Terrace and surrounding area".

Carried Unanimously.

**Memo – Executive Assistant,
Approval to Attend –
Nation2Nation Forum,
October 23-25, 2019**

(No. 378)

MOVED/SECONDED that Council approve attendance for any interested Councillor to attend the Nation2Nation Forum on October 23-25, 2019 at a maximum cost of \$492.26 per person and that the funds come from Council's Unbudgeted Travel Budget for 2019.

Carried Unanimously.

August 12, 2019 Public Input Hearing Report (For Information Only)

MOVED/SECONDED that the August 12, 2019 Public Input Hearing Report be received for information only.

Carried Unanimously.

(No. 379)

BYLAWS:

Subdivision & Development Level of Service Amendment Bylaw, Project No. ADP-02-1919 (First, Second, and Third Reading)

MOVED/SECONDED that Subdivision & Development Level of Service Amendment Bylaw, Project No. ADP-02-1919 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

(No. 380)

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Councillor Bujtas and Councillor Cordeiro reported on the Regional District of Kitimat-Stikine.

Councillor Cordeiro – Notice of Motion, Drafting of a Good Neighbour Bylaw, Consideration for Increased Bylaw Enforcement, and Judicial Accountability

MOVED/SECONDED that Council direct Administration to consolidate existing relevant bylaws and draft new bylaws as needed into a “Good Neighbour” bylaw with the intent to mitigate unwelcome behaviour, vagrancy, and loitering, and provide improved public safety and awareness of city bylaws within the City of Terrace;

(No. 381)

That consideration during budget deliberations for the 2020 provisional budget include increasing the number of FTE Bylaw Compliance Officer positions to 3 so as to enable active bylaw enforcement in the downtown core and any other areas within the City on an as needed basis and ensure sufficient bylaw staffing to handle complaint enforcement within an acceptable time frame elsewhere within the City;

That consideration during budget deliberations for the 2020 provisional budget include an increase of \$80,000 to the City’s legal budget to provide for the retention of a Municipal Prosecutor on an as needed basis to prosecute repeated noncompliant bylaw offenders with the intent to seek appropriate financial compensation, community service, and/or incarceration; and

That the City, in partnership with interested community and or volunteer organizations, facilitate the formation of a volunteer "Court Watch" group to attend, monitor, and report back to Council court proceedings on quarterly basis.

Carried Unanimously.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Bujtas

Councillor Bujtas reported on the retirement party for the Heritage Park Curator and a tour of Kitsault.

Councillor Ramsay

Councillor Ramsay reported on the upcoming Northwest Library Federation Strategic Plan meeting in Smithers.

Mayor Leclerc

Mayor Leclerc reported on the retirement of the Heritage Park Curator and the BC Indigenous Soccer Championships.

Councillor Christiansen

Councillor Christiansen reported on the retirement of the Heritage Park Curator.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were two questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 382)

MOVED/SECONDED that the August 26, 2019 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(2) (b) of the Community Charter to discuss matters relating to negotiations.

Carried Unanimously.

The meeting adjourned at 9:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk