

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 9, 2015 AT 7:30 P.M.**

*Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christensen, B. Downie, M. Prevost, and S. Tyers. Councillor J. Cordeiro was absent. Also in attendance were, H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, Inspector D. Hart, R.C.M.P., C. Didier, Director of Leisure Services, A. Thompson, Clerk, and L. Wilson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council  
(No. 428)***

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a) & (k) of the Community Charter (to discuss matters relating to personnel and negotiations for Municipal services).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca) and that Council meetings are webcast on the City's website and the past minutes have been archived.*

**ADDENDUM:**

***(No. 431)***

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Megan Klitch, Canadian  
Cancer Society and Doug  
Quibell, Northern Health –  
Radon Exposure and Risk of  
Lung Cancer***

*Megan Klitch from the Canadian Cancer Society and Dr. Raina Fumerton, Medical Health Officer, Northern Health, introduced themselves.*

*Radon is a colourless, odourless gas. It is the 2<sup>nd</sup> leading cause of lung cancer, and is the leading cause of lung cancer in non-smokers.*

*There are no acute symptoms and no other known health effects other than lung cancer.*

*There are no known "safe" levels of radon, however 200 becquerels (bq) per cubic metre is considered a level where mitigation measures should be taken.*

*Radon enters a home through the ground. It is found naturally in bedrock, soil, and ground water. It can enter a home through fittings, drains, or other outlets that are close to the ground.*

*Mapping from the Centre for Disease Control (CDC) shows that Terrace lies in a low/moderate area for radon in the ground. However, radon potential maps generated based on geological information identify Terrace as a high potential for radon. These mapping tools help medical professionals identify where to focus their attention for providing educational tools regarding radon exposure.*

*Radon contributes to lung cancer through its decay. The radon particles further decay in the lungs, breaking down into Alpha particles, which potentially damage lung cells. The potential for lung cancer develops when those damaged lung cells reproduce. The survival rate for lung cancer, including radon induced lung cancer is 18% (meaning 18% of people diagnosed with lung cancer are still alive after 5 years).*

*Surveys conducted show that majority of home owners in Terrace have not tested their homes for radon gas.*

*A pilot project in Prince George has provided radon testing kits for licensed child care facilities. The kits were provided for free in all licensed facilities and Northern Health worked with the operators and professionals to develop plans for mitigation if/when it was necessary to do so. The plan is to extend this program throughout the Northern Health region.*

*There are currently 36 professionals trained in radon testing and mitigation in British Columbia. 11 of these professionals are located in northern B.C. There were changes made to the 2014 B.C. Building Code to limit radon exposure in the home.*

*Radon test kits are available through the Health Unit in Terrace. The cost of the kits is approximately \$25, which includes shipping and testing for the completed kit. The best time to test homes for radon is between October and April, when the windows are closed and there is less fresh air circulating in the home.*

*Radon mitigation measures for homes with greater than 200bq/m<sup>3</sup> could involve an active sub-slab depressurization system that changes the air pressure under the home to move the radon gas away from the house.*

*Ms. Klitch and Dr. Fumerton asked the City to:*

- Display and distribute educational materials;*
- Sell radon test kits;*
- Train City staff on radon issues; and*
- Test City-owned buildings for radon.*

*Mayor Leclerc thanked Ms. Klitch and Dr. Fumerton for their presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 433).*

***Maggie Dingman, Green Thumb Garden Society of Terrace – City Council Presentation 2015***

*Maggie Dingman of the Green Thumb Garden Society of Terrace was not in attendance at the meeting, however her presentation was available and Mayor Leclerc stated it would be further dealt with under the "Correspondence" portion of the meeting's Agenda (See Resolution No. 434).*

***Gujeet Parhar, and Tracy Spencer, Kalum Community School – Request for Support for Gaming Grant***

*Tracy Spencer from the Kalum Community School Society introduced herself. The Society requested a letter of support for their BC Gaming Grant Application.*

*The Kalum Community School Society (KCSS) is committed to working with communities and schools to ensure that kids and families do not go hungry. Maslow's Hierarchy of Needs identifies food as being a basic, physiological need, and KCSS is working to fill that need through several programs:*

- Hungry Kids Program – This program has developed many connections in the region between KCSS and food providers;*
- Good Food Box Program – Fresh fruit and vegetables distributed monthly in this program;*
- Foodshare Program – This is a program in which food is picked up daily and distributed to various organizations like the Soup Kitchen and the schools;*
- Farmers Market Nutrition Coupon – This program provides up to \$15 per week for families to buy healthy food at the Farmers' Market;*
- Food Skills for Family – This 6 week program that teaches meal planning. It is delivered to targeted at-risk populations;*
- Fruit Registry Program – Local growers register in this program and KCSS will come and harvest the trees for delivery to various organisations;*
- Soup Programs in Schools – KCSS works with Skeena Middle School, Caledonia Secondary School, and Parkside School to deliver this service. This program has handed out soup to more than 100 kids at Skeena Middle School, and more than 50 kids each at Caledonia and Parkside Schools. Students can donate to pay for the soup if they can afford to do so; and*

- *Community and School gardens – This program helps schools create and manage vegetable gardens so students learn about food production and produce food for their schools and for KCSS.*

*KCSS is always looking for funding sources to keep their programs going. They requested a letter of support from the City of Terrace to support their application for Provincial Gaming Grant funding.*

*Mayor Leclerc thanked Ms. Parhar and Ms. Spencer for their presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 435).*

***Captain Jim VanderHeyden,  
Salvation Army – Request  
for Pool Passes***

*Captain Jim VanderHeyden of the Salvation Army introduced himself.*

*The Salvation Army put together 450 hampers for Christmas of 2014 and many of those hampers had families with more than 3 children. Captain VanderHeyden has requested that the City of Terrace provide 500 pool passes for the 2015 Christmas Hampers.*

*The Director of Leisure Services explained that 500 pool passes, with 250 at student pricing and 250 at child pricing would equal \$1,500 in value.*

*Mayor Leclerc thanked Captain VanderHeyden for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 436).*

**PETITIONS AND  
QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

**Regular Council Minutes,  
October 26, 2015**

(No. 432)

*MOVED/SECONDED that the Regular Council Minutes of October 26, 2015 be amended by changing wording in the presentation made by David Keane of the BC LNG Alliance to read that "the gas is moved along the pipelines to the facilities where it is cooled to the point of liquefaction before being loaded onto vessels for transport" and that such Minutes as amended set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

**Megan Klitch, Canadian  
Cancer Society and Doug  
Quibell, Northern Health –  
Radon Exposure and Risk of  
Lung Cancer**

*MOVED/SECONDED that the request from the Canadian Cancer Society and Northern Health that the City display and distribute educational materials, sell radon test kits, train City staff about radon, and test civic facilities be referred to Administration.*

(No. 433)

*Carried Unanimously.*

**Maggie Dingman, Green  
Thumb Garden Society of  
Terrace – City Council  
Presentation 2015**

*MOVED/SECONDED that the materials from the Green Thumb Garden Society of Terrace be received.*

*Carried Unanimously.*

(No. 434)

**Gujeet Parhar, Kalum  
Community School –  
Request for Support for  
Gaming Grant**

*MOVED/SECONDED that the City of Terrace write a letter in support Kalum Community School Society's application for a Provincial Gaming Grant.*

*Carried Unanimously.*

(No. 435)

**Captain Jim VanderHeyden,  
Salvation Army – Request  
for Pool Passes**

(No. 436)

*MOVED/SECONDED that the City of Terrace support the donation of 500 special pool passes to the Salvation Army for use in their annual Christmas hampers, at a cost of approximately \$1,500 to come from Council Unbudgeted.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 437)

*MOVED/SECONDED that the November 9, 2015 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
➤ Development Services  
Component,  
November 9, 2015**

*The following item was discussed at the November 9, 2015 Development Services Component of the Committee of the Whole:*

- 1. MEMO – DIRECTOR OF DEVELOPMENT SERVICES, MANUFACTURED HOME PARK BYLAW NO. -2015**
- 

**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole  
➤ Development Services  
Component  
October 26, 2015**

*MOVED/SECONDED that the November 9, 2015 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

(No. 438)

- 1. MEMO – DIRECTOR OF DEVELOPMENT SERVICES, MANUFACTURED HOME PARK BYLAW NO. -2015**
- 

*It is recommended that the Bylaw to repeal Mobile Home Park Bylaw No. 1322-1993, and amendments thereto proceed to Council for consideration.*

*Carried Unanimously.*

**Committee of the Whole,  
October 27, 2015**

(No. 439)

*MOVED/SECONDED that the October 27, 2015 Committee of the Whole report be adopted with the following recommendation:*

**1. SEABRIDGE GOLD KSM PROJECT UPDATE**

*There were no recommendations*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

**Committee of the Whole  
➤ Development Services  
Component  
October 26, 2015**

(No. 440)

*MOVED/SECONDED that the October 26, 2015 Development Services Component of the Committee of the Whole be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – R.C.M.P. Inspector  
Dana Hart, R.C.M.P. 3<sup>d</sup>  
Quarter Report to City  
Council of 2015**

(No. 441)

*MOVED/SECONDED that the R.C.M.P. 3<sup>d</sup> Quarter Report to City Council of 2015 be received for information.*

*Carried Unanimously.*

**Memo – Director of Leisure  
Services, Community Halls  
and Recreation Facilities  
Funding Projects**

(No. 442)

*MOVED/SECONDED that the City of Terrace support the application to the Northern Development Initiative Trust from the Community Halls and Recreation fund for a grant of up to \$30,000 for one soccer field re-level, washroom repairs, and miscellaneous equipment for the Christie Park Renewal Project, and that the total project cost would be \$43,397.*

*Carried Unanimously.*



(No. 443)

*MOVED/SECONDED that the City of Terrace support the application to Northern Development Initiative Trust from the Community Halls and Recreation Fund for a grant of up to \$30,000 for the replacement of windows and window coverings and miscellaneous purchase of equipment for the Sportsplex Banquet Room, with a total project cost of \$42,667.*

*Carried Unanimously.*

(No. 444)

*MOVED/SECONDED that the City of Terrace support the application to Northern Development Initiative Trust from the Community Halls and Recreation Fund for a grant of up to \$30,000 for the campsite expansion and purchase of fire pit rings for the Ferry Island Campsite expansion project, with a total project cost of \$46,750.*

*Carried Unanimously.*

***Memo – Director of Development Services, Amendment to the Animal Control Bylaw No. 1255-1991***

*MOVED/SECONDED that the Amendment to the Animal Control Bylaw No. 1255-1991 Report be received.*

*Carried Unanimously.*

(No. 445)

***Memo – Corporate Administrator, Council Liaisons to the Homelessness Task Group***

*MOVED/SECONDED that Councillor Tyers and Councillor Prevost be appointed as Council liaisons to the Homelessness Task Group.*

*Carried Unanimously.*

(No. 446)

***Memo – Corporate Administrator, Cancellation of the November 23, 2015 Regular Council Meeting and Schedule of a Special Council Meeting November 30, 2015***

*MOVED/SECONDED that the November 23, 2015 Regular Council Meeting be cancelled with notice pursuant to Section 5.4 of the City of Terrace Council Proceedings Bylaw No. 1696-2000 and a Special Council Meeting be scheduled for November 30, 2015.*

*Carried Unanimously.*

(No. 447)

***Homelessness Task Group  
Minutes, November 3, 2015***

*MOVED/SECONDED that the November 3, 2015 Homelessness Task Group minutes be received.*

*(No. 448)*

*Carried Unanimously.*

***Memo – Executive  
Assistant, Approval for  
Travel – Northeast BC  
Resource Municipalities  
Coalition Upstream Update***

*MOVED/SECONDED that Council approve Mayor’s Leclerc’s travel to the Northeast BC Resource Municipalities Coalition Upstream Update Forum, to come out of Council’s Unallocated Travel Budget, with the cost not to exceed \$1,334.00.*

*(No. 449)*

*Carried Unanimously.*

**BYLAWS:**

***Council Procedure Bylaw,  
Project No. ADP-02-1522  
(Adoption)***

*MOVED/SECONDED that the Council Procedure Bylaw Project No. ADP-02-1522, be read by title only and be adopted.*

*(No. 450)*

*Carried Unanimously.*

***Amendment to Animal  
Control Bylaw No. 1255-  
1991 Bylaw, Project No.  
ADP-02-1523  
(First, Second, & Third  
Readings)***

*MOVED/SECONDED that the Amendment to Animal Control Bylaw No. 1255-1991 Bylaw, Project No. ADP-02-1523 be read by title only and be passed in its First, Second, and Third Reading.*

*Carried Unanimously.*

*(No. 451)*

***Bylaw to Regulate  
Manufactured Home Parks  
within the City of Terrace  
Bylaw, Project No. ADP-02-  
1524  
(First, Second, & Third  
Readings)***

*MOVED/SECONDED that the Bylaw to Regulate Manufactured Home Parks within the City of Terrace Bylaw, Project No. ADP-02-1524 be read by title only and be passed in its First, Second, and Third Reading.*

*Carried Unanimously.*

*(No. 452)*

**NEW BUSINESS:**

***Regional District of Kitimat-  
Stikine Report (verbal)***

*There was no Regional District of Kitimat-Stikine Report.*

**Councillor Downie**

*Councillor Downie reported on the Nation2Nation Forum.*

**Councillor Downie**

*The Greater Terrace Beautification Society will be lighting Grand Trunk Pathway on Saturday, November 14, 2015 starting at 10:00 a.m. They are looking for volunteers.*

**Mayor Leclerc**

*Mayor Leclerc reported on the Nation2Nation Forum.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*There were no questions from the Media and no Questions from the audience.*

**ADJOURNMENT:**

*MOVED/SECONDED that the November 9, 2015 Regular Meeting of Council be now adjourned.*

*(No. 453)*

*Carried Unanimously.*

*The meeting adjourned 9:45 p.m.*

**CERTIFIED CORRECT:**

\_\_\_\_\_  
**Mayor**

*Alison Thompson*  
\_\_\_\_\_  
**Clerk**