

**City of Terrace**  
Park and/or Field User Permit

Subject to the terms and conditions contained herein, permission is granted to:

Name of Person(s)	Name of Organization (if applicable)	
Address of person or organization	Phone number	Email address
Park Requested _____		
Event Name (If applicable) _____		
Date of Event _____ Event Times (including set up and clean up) _____		
Additional Notes _____		

This Facility Use Permit is required to (check where applicable)

- \_\_\_\_\_ sell, display or distribute refreshments, or any other goods, articles, or services;
- \_\_\_\_\_ conduct any business or commercial venture;
- \_\_\_\_\_ hold, or attempt to hold, any show, concert, exhibition or similar activity;
- \_\_\_\_\_ operate or use any amplifying system or loud speaker;
- \_\_\_\_\_ light any fire except in barbecue pits as provided by the City;
- \_\_\_\_\_ fire or explode any combustible or other explosive material, other than the discharge of fireworks as permitted under the City of Terrace Fire Prevention Bylaw No. 1365-1994;
- \_\_\_\_\_ place or erect any structure, sign, bulletin board, post, pole or advertising device whatsoever, or distribute or post, paint or affix any advertisement, hand-bill or other article of an advertising nature, except on a public bulletin board provided for that purpose by the City;
- \_\_\_\_\_ organize or participate in an outdoor gathering or event;
- \_\_\_\_\_ for events being held at the skateboard park the organizer(s) will ensure signage/education is erected/available on wearing helmets and protective gear;
- \_\_\_\_\_ and for events being held at the bike skills park the organizer(s) will ensure all riders wear helmets.

Facility user has read and agrees to comply with the Parks, Facilities and Field User Information and the City of Terrace Parks & Public Places Bylaw.

Yes                      No

Facility Use Permit              Approved              Not Approved              City Representative \_\_\_\_\_

Authorized Signature of Event Organizer \_\_\_\_\_

All applicable paperwork will be completed and fees paid at least one (1) week in advance of event date.

**Administration Only**

Contract Signed \_\_\_\_\_ Electrical Required (\$45 fee paid) \_\_\_\_\_ Washrooms Available \_\_\_\_\_

Garbage Pick-up with User Group doing Recycling (\$45.00/day) Small event under 150 people \_\_\_\_\_

Garbage Pick-up with User Group doing Recycling (\$90.00 /day) Large events over 150 people \_\_\_\_\_

Deposit Received - \$200.00 / \$500.00 / \$1000.00 \_\_\_\_\_

As per City of Terrace Parks & Public Places Bylaw the Facility Users Permit holder agrees to comply with the following regulations.

### **GENERAL REGULATIONS**

No person shall, in any park or public place:

- Deface, cut down or otherwise destroy or damage any tree, shrub or other plant material;
- Deface, vandalize with graffiti, remove, injure, or destroy any railing, fence, building, monument or other property;
- Remove any gravel, top soil, rock or sand without the written permission of the City;
- Leave garbage, litter or other refuse or waste except in a receptacle provided by the City for this purpose;
- Deposit grass clippings, dirt, rubble or other waste materials;
- Deposit chemicals or pesticides;
- Foul the water of any river, creek or stream or other similar body of water;
- Defecate or urinate except in a facility designed for such use;
- Use any toilet facility or change room facility other than for the purpose for which the building is intended;
- Participate in a fight or other similar physical confrontation;
- Engage in any conduct that may cause or be likely to cause injury, harm or danger to themselves or others;
- Discharge any firearms, air gun, air rifle, air pistol, or spring gun;
- Discharge a bow as defined in the Wildlife Act;
- Consume or have in their possession any alcohol, or controlled substance unless the said alcohol or controlled substance is consumed or possessed pursuant to and in compliance with a license issued under the Liquor Control and Licensing Act or Controlled Drugs and Substances Act;
- Possess paraphernalia for the purpose of storing, transporting or using a controlled substance;
- Erect, or occupy any camper, tent, or other form of temporary shelter other than in areas designed for camping, and only after the required camping fee is paid;
- Be in any City park or public place when they are closed to the public (between the hours of 11:00 p.m. and 6:00 a.m.)
- Operate a motorized vehicle except in areas designated for such use and in accordance with the Motor Vehicle Act;
- Disturb the peace or enjoyment of other person using any park or public place or interfere with the exclusive use of any park or public place granted by the Director to another person or group.

### **ANIMAL CONTROL REGULATIONS**

No person shall, in any park or public place;

- Willfully, negligently, or carelessly permit any animal belonging to them, or in their custody, possession or control to break down, destroy or otherwise damage any tree, shrub or other plant material;
- Leave any animal waste deposited by any animal belonging to them in their custody, possession or control;
- Allow any dog or animal to run at large with the exception of areas designated as an off-leash area by the City of Terrace; or
- Ride, lead, drive or graze a horse, livestock or other animal except in areas where permitted.